

WORLD VISION INTERNATIONAL NEPAL
EOI for Vendor Prequalification (REF.: WVIN/SCM/EOI/2018-01)

World Vision International Nepal (WVIN) intends to enter into a Long Term Agreement (LTA) for the supply of Goods Works and Service (GWS) for overall program implementation in Nepal and is preparing for the launch of a respective Invitation to Bid (ITB). Hence, WVIN hereby invites qualified potential suppliers to submit their Expression of Interest (EOI) in categories as mentioned below to participate in WVIN's supplier pre-qualification process. WVIN notified that, the pre-qualification process will not replace the competitive bidding process.

- Agriculture, farm equipment, supplies and livestock (Agri input, poultry, livestock etc.)
- IT Hardware and Communication equipment (Laptops, toners, printers, tablets, phones, camera etc.)
- Travel, transportation and Helicopter services: (Rental car, truck, domestic courier service and warehousing)
- Household, shelter and relief supplies (Tarps, tent, hygiene kit, shelter kit, baby kit)
- Designing, printing and publishing (Visiting cards, booklets, banners, information boards etc.)
- Medicines, Medical Equipment and Supplies: (Health post equipment, first aid kits and basic medicine)
- Educational, School Supplies and Equipment (Shoes, uniform, school furniture, books ECED kids)
- Hotel Service (For residential workshops, and one day seminars)
- Contractor for construction and construction materials: (Cement, rod, sand, brick etc.)
- Office equipment, Furniture and Furnishing and supplies: (Chair, table, cupboard)
- Consultancy Services (Trainers, facilitators, researchers, etc.)
- Water and Sanitation Supplies (Water tank, purifier etc)

Eligible suppliers who provide complete information may be invited to participate in further procurement for the relevant lots. Therefore, all interested suppliers are requested to respond to this EOI with required information by **21 November, 2017**.

Terms and conditions

1. Interested suppliers must send duly filled suppliers registration form along with application letter, copies of PAN/VAT certificate, firm registration, tax clearance certificate, company profile and other relevant documents inside a sealed envelope and drop it in the designated box placed outside of WVIN Head Office in Lagankhel, Lalitpur.
2. The envelope must include the above EOI number as well as the category of interest from the abovementioned list.
3. Supplier's registration forms can be found in our website (<http://wvi.org/procurement-Nepal>) or at the reception of WVI Nepal or can be requested via email (npl_supplychain@wvi.org).
4. WVIN reserves the right to accept or reject any applications in whole or in part and alter the provisions of this EOI as deemed necessary without assigning reasons whatsoever.

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Annex I: Detailed Categories and Subcategories with Examples

Item No.	Category Groups	Sub-Categories	Example Items	Description Sample for Category Group (Two Samples)
1	Agriculture, Farm (Equipment and Supplies) & Livestock	Livestock Animal Feeds Agricultural Inputs Farming & Post Harvest Equipment and Materials Beekeeping Equipment Green Houses Pesticides and Fertilizer Irrigation Equipment and Materials	Livestock: Cattle, Chickens, Goats, Animal Feeds: Hay, Oats, Chicken Feed Agricultural Inputs: Seeds, Saplings, Trees Farming & Post Harvest Equipment and Materials: Tractors, Baler, Seed bin Beekeeping Equipment: Frames, Protective Clothing, Smoker Green Houses: Electric Heaters, Fans, Humidistats Pesticides and Fertilizer: Herbicides, Mothballs, Organic Fertilizers Irrigation Equipment: Drip Systems, Pumps, Sprinklers	Milk Processing Machine Batch Pasteurizer Chicken Incubator - Hatcher Type 3/3400
2	Clothing & Shoes	Clothes Footwear (Shoes) Protective Clothing Motorcycle Protective Wear Uniforms	Clothes: Shirts, Pants, Sweaters Shoes: Running Shoes, Sandals, Boots Protective Clothing: Helmets, Knee Pads, Elbow Pads Motorcycle Protective Wear: Helmet, Boots, Pants, Jackets Uniforms: Sports Uniforms, Boys & Girls Uniforms, Work Uniforms	Hanes Orange #5170, 50/50, Poly/Cotton T-Shirt Pfleuger Vest with 22 Pockets, Khaki
3	Communications and Communication Equipment	Mobile (Cell) Phone Services Land line Phone Services Satellite Phone Services Internet Services Communication Maintenance services Mobile (Cell) Phones VSAT License Fees Cable TV Services Radios	Mobile Phone Services: Talking Minutes, Data Usage, Messaging Landline Phone Services: Talking Minutes, Voicemail Box Satellite Phone Services: Talking Minutes, Data Usage, Messaging Internet Services: AT&T Monthly Internet Fee, Routers Communication Maintenance Services: Mobile Phones: Apple iPhone 5S, Samsung Galaxy, VSAT License Fees: Monthly satellite bandwidth fee Cable TV Services: Time Warner Cable, ACTV, Cable Box Radios: Mobile two-way radios, Satellite Radio, Portable AM/FM Radio	Garmin eTrex Legend GPS Iridium 9505A Handheld Satellite Phone Basic Kit
4	Construction, Construction Material and Repairs	Building Materials Construction Project (Contractors) Sport Fields (Contractors) Play Grounds (Contractors) Rehabilitation Projects Construction toolkit / box Corrugated Galvanized Iron Sheet (CGI)	Building Materials: Cement, Sand, Bricks Construction Project: Building construction, Home construction, School construction Sport Fields: Baseball Field construction, Soccer field construction, Basketball Court construction Play Grounds: Swing set construction, Jungle gym construction, Slide construction Rehabilitation Projects: Roof repair, Exterior wall painting, fence repair Construction Toolkit / Box: Household Finishing's, Electrical Materials, Plumbing Materials, Roofing Materials Corrugated Galvanized Iron Sheet (CGI): CGI Roofing, CGI Sheds, .5 mm CGI Sheet	Ladder, 6 Step Industrial Steel Rolling SteelMaster Warehouse 1000m2 Building
5	Consultancy Fees	Editing Services Engineer Services / Technical Officers Workshop Facilitators Legal Services Management Consultancy Services Technical Specialty Consultancy Services (Other) Recruitment Services IT Developer (Software Development Services) Translation Services Videographer (Services) Trainers (Community level) Veterinary Services	Editing Services: Policy Recommendation editing, Project update editing, Partnership Update editing services Engineer Services/ Technical Officers: Website engineer, Land Survey, Systems Design Workshop Facilitators: Technology Workshop Facilitation, HR Workshop facilitation, Software Implementation workshop facilitation Legal Services: Contract Mediation, International Trade Law consultancy, Lease Negotiation consultancy Management Consultancy Services: Performance Analysis, Process Improvement, Strategy Development Technical Specialty Consultancy Services: Network Design, Software Integration, Infrastructure Capacity Planning Recruitment Services: Temp Agency, Job Listing Advertisement IT Developer: Professional Fees (Professional Associations or Forums e.g. IAWG), Consultancy, Processing Fees (e.g. Work Permits), Honorarium Translation Services: Live interpretation, Audio recording translation, Written translation services Videographer (Services): Project Update video, Promotional Material video, Training Material Video Trainers (Community Level): Veterinary Services: Livestock Veterinary Services, Pack Animal Veterinary Services, Domestic Animal Veterinary Services	Consultant Services for IT Solutions Uplogix Consulting Services - Custom Integration

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6	Education: School Supplies and Equipment	School Furniture Early Childhood Development Materials & Devices Books Textbooks Toys Sports Equipment Musical instruments School Bags/ Backpacks	School Furniture: Student Desk, Preschool Desk/Chair, Teacher Desk Early Childhood Development Materials & Devices: Number cards, flannel boards, Speech mirror Books: Children's Picture Books, Young Adult Novels, Classic Literature Textbooks: Science Textbooks, Math Textbooks, History Textbooks Sports Equipment: Baseball bats, Hockey Sticks, Basketballs Musical Instruments: Trumpets, Flutes, Snare Drum School Bags/ Backpacks: Over the shoulder bags, Rolling Backpack, Messenger Bag	Motorola Symbol CS1504 Bar Code Scanner School Desks and Chairs
7	Employee Training, Capacity Development	In-House Corporate Training Academic Improvement Emergency Training Training Fees - Community Members Training Fees - Staff	In-House Corporate Training: Staff Training, Workshops, Professional Development Fees Academic Improvement: Language courses, Business Courses Emergency Training: First Aid, CPR, EMRT Training Training Fees - Community Members: First Aid, CPR Training Fees - Staff: First Aid	Individual Unlimited Self-Paced eLearning Conference Registration and Training
8	Food	Bottled Water Food Parcels / Dry Rations Baby Food Groceries, Kitchen, Break Room Supplies	Bottled Water: Gallon of Water, Liter of Water, 12 oz. Water Bottle Food Parcels / Dry Rations: RC Food Distribution, Cereals, Packaged MREs, Dried Fruits, Trail Mix Baby Food: Formula Milk, Pureed Food Jars, Apple Sauce Groceries / Kitchen Break Room Supplies: Gas, Sugar, tea and coffee, napkins, paper plates,	Groundnut Seed - packaged in 5kg bags Corn Soya Blend - Hwange (Saler)
9	Health, Drugs & Medical (Equipment and Supplies)	Pharmaceuticals Medical Supplies Medical Equipment Veterinary Supplies Veterinary Pharmaceuticals and Medicines	Pharmaceuticals: Lipitor, Actos, Epogen Medical Supplies: I.V. Start Kits, Suture Removal Kits, Alcohol Pads Medical Equipment: Defibrillator, First Aid Kit, Thermometer Veterinary Supplies: Veterinary Scales, Scalpels, Veterinary Bandages Veterinary Pharmaceuticals and Medicines: Acepromazine, Boldenone, Lufenuron	Iron Sprinkles (1000 Sachets per Unit) Salter Baby Weighing Scale
10	Household, Shelter, Relief Supplies	Hygiene Kits Kitchen Sets Blankets Tarpaulins Tents (Shelter) Rope Jerry Cans Mosquito Nets Rub Halls Emergency Kit / Go bags Winterization Kits Baby Kits Dignity Kits New arrival kits Carpets / Rugs Curtains Civil Defense & Fire Safety Equipment	Hygiene Kits: Personal Hygiene Kit, PharMeDoc Hygiene Kit with Case, Oral Hygiene Kit Kitchen Sets: Cook N Home 15-piece Cookware Set, Chef's Du Jour 32-piece Kitchen Combo Set, 22-piece Kitchen Utensils Set Blankets: Polar-Fleece Thermal Blanket, Fleece Throw Blanket, Cotton Craft Blanket Tarpaulins: 8'x10' Blue Tarp, 10'x14' Black Tarp, Reinforced Multi-Purpose Tarp Tents (Shelter): Pop-Up Tent, 8-person Tent, 10'x30' Canopy Tent Rope: Twisted Manila Rope, 1/4"x500' Orange Rope, 550 Paracord Jerry Cans: 5 gal Plastic Jerry Can, 20L Steel Jerry Can, 5 gal Spill Proof Metal Gas Can Mosquito Nets: Round Hoop Bed Canopy Net, White Rectangular Double Mosquito Net, Insect Head Net Rub Halls: 200 Sq. m Rubb Hall Emergency Kit / Go Bags: 2-person 3-day Backpack Emergency Kit, Safe-T-Proof 2 Person / 3 Day Grab and Go Bag, Coleman Expedition First Aid Kit Winterization Kits: Pump Converter Winterizing Kit, 3M Indoor Window Insulator Kit, AMRW-K3 200 Inboard Winterization Kit Baby Kits: Red Cross Baby Healthcare and Grooming Kit, Safety 1st Stock Up for Baby Kit, Helper Nursery Essentials Dignity Kits: Shampoo, Socks, Toothbrush, Soap New Arrival Kits: Coal Heaters, Gas Stoves, Rubbish Bins Carpets / Rugs: Door Mat, 5'2"x7'2" Rug Carpet, 24"x12" Utility Rug Curtains: Privacy Room Divider, 10 ft. Medical Curtain, Wall Mounted Telescopic Curtain Civil Defense and Fire Safety Equipment: 96 ft. Escape Rope, Kidde FA110 Fire Extinguisher, Emergency Fire Blanket Tarps, Tents, Cook Sets, Utensils, Tools, Blankets, Mosquito Nets, etc. Emergency kit/Go bags: Touch light ,simple medicine, sleeping bags, mats etc.. Civil Defense & Fire Safety Equipment: Axe, Fire Hose, Jaws of Life	Mosquito net , PermaNet Rec. 190x180x150 cm Treadle Foot Pedal Sewing Machine

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11	IT Hardware	Computers (Laptop, Desktop) Printers & Copiers Tablets Servers Cartridges & Toners Computer Accessories	Computers: HP ProBook 640, HP ProDesk 600, EliteDesk 705 Printers: Inkjet Printer, Laser Printer, LED Printer Tablets: Samsung Galaxy Tablet, Apple iPad, Kindle Fire Servers: Computing Server, Mail Server, Print Server Cartridges & Toners: Black Ink Cartridges, Printer Toner, Colored Ink Cartridge Computer Accessories: Wireless Mouse, USB Drive, Hard Drive	Dell Latitude E6320 Laptop HP LaserJet P2055dn Printer Transnet 8GB USD , Transnet ITB External Hard Drive
12	Office Supplies and Stationery	Office & School Supplies Printer Paper	Office & School Supplies: Staplers, Notebooks, Pens Printer Paper: Matte Paper, Glossy Paper, Card Stock	
13	Office Equipment and Furniture	Cameras Office Appliances Office Equipment Office Furniture & Fittings Air Conditioners Water Dispensers	Cameras: Desktop Cameras, DSLR Cameras, Video Cameras Office Appliances: Fax Machine, Paper Shredder, Copier Office Equipment: Projectors, A/V Equipment, Telephones Office Furniture & Fittings: Desks, Chairs, Cubicles Air Conditioners: Packaged Air Conditioner, Window Air Conditioner, Split Air Conditioner Water Dispensers: Office Water Cooler	Staples 12-Sheet High-Speed Cross-Cut Shredder Canon EOS Rebel T5 18-55 IS II Digital Camera, Black Canon PowerShot A3100 Digital Camera Smead File Folders, 3 Tab Cut, Manila
14	Office Expense: Utilities, Security & Janitorial Services	Security Services Building Maintenance and Repair Janitorial Services Cleaning Supplies (Janitorial) Office Equipment Repairs & Maintenance Utilities	Security Services: Office Security, Transportation Security Services, Team Houses Building Maintenance and Repairs: Tile Repair, Window Panes, Roofs Repair Janitorial Services: General Custodial Services, Night Custodial Services, Outdoor Facility Services Cleaning Supplies (Janitorial): Paper Towels, Degreaser, Glass Cleaner Office Equipment Repairs and Maintenance: Copy Machine Repair, Compressed Air Canister, Desk Chair Repair Utilities: Water, Gas, Electricity	Southern California Edison, Electricity Bill Air Conditioner Repair Service
15	Power Generation	Generators Generator Batteries Solar Equipment Solar Panels	Generators: Standby Generator, Portable Engine-Generator, 75,000 - 99,999 Watt Generator Generator Batteries: 12 Volt Sealed Lead Acid Battery, 12 Volt 10 AH Replacement Battery, Mighty Max Battery Solar Equipment: Solar Powered Generator, Inverter, Disconnect Switches Solar Panels: Tracking Mounts, 290 Watt Solar Power Pane, 60 Watt Panel	Perkins 403C-15 G 12.5KVA Diesel Generator Solar Panels
16	Publishing, Printed Material & Advertising	Banners Printing Media WV Promotional Clothing Promotional Gifts WV Newspaper Advertisement Radio Advertisement TV Advertisements Graphic Design	Banners: Advertisement Banners, Relief Site Banners, Team World Vision Banners Printing Media: Business Cards, Christmas Cards, Annual Project Reports, Training Materials WV Promotional Clothing (Branded Apparel): Hats, T-shirts, Sweaters Promotional Gifts WV: Pens, Mugs, Water Bottles Newspaper Advertisement: Spotlight Ads, Business Card Ads, Display Ads Radio Advertisement: Live-read advertisement, Produced spots TV Advertisements: 30 second TV advertisement Graphic Design: Website banner, Print advertisement images, Promotional materials	Faith to Faith: Christianity and Islam in Dialogue Business Cards
17	Software	Packaged Software Software License Fees Software Maintenance Fees	Packaged Software: Microsoft Office, Adobe Applications, Vero Software Software License Fees: Fixed License Fees, Pre-Purchase License Fees, User-based Licensing Fees Software Maintenance Fees: Bug Fixes, Regular Updates, New Product Features	MS Office Professional Plus License Adobe Design Premium License Win

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18	Transportation & Warehousing	Small Package (International) Courier Services (Local) Truckload (Transport of materials) Rail Services Air Freight Ocean Freight Warehousing / Storage Rent Customs Broker Services / Agency Fees 3rd Party Logistics Postal Services Warehouse Machines / Mechanical Handling Equipment Transportation Insurance Other Transportation:	Small Package (International): FedEx International Priority Medium Box Courier Services (Local): United Parcel Service Small Box Truckload (Transport of materials): Universal Truckload Flatbed Rail Services: Rhenus Logistics Railway Transportation Air Freight: Amerijet Cargo Air Services Ocean Freight: Maersk Ocean Freight Service Warehousing / Storage Rent: 5000 sq/ft Warehouse Rental Customs Broker Services / Agency Fees: Pacific Customs Brokers LTD. 3rd Party Logistics: Logistics Cluster Hub Postal Services: United States Postal Service Priority Large Flat Rate Envelop Warehouse Machines / Mechanical Handling Equipment: Forklift, Pallet Trucks, Workbenches, Cards, Storage Bins Transportation Insurance: Affinity Transportation Insurance Company Other Transportation: Donkeys, Horses, Boats, Motorcycles, Bikes, Hand Delivery, Cable Car, Helicopter, Airlift	Airfreight, Documentation, & Insurance FedEx Courier
19	Hotel/Lodging and Venue	Hotel Rooms Meeting Venues	Hotel Room: Hotel Bill, Room Service Meals, Internet Fees Meeting Venues: Hotel Conference Room, Equipment Rentals, Meal/Tea Breaks	Courtyard by Marriott, Single Room Hi-Speed Internet Upgrade
20	Catering Services	Catering Services School Meals	Catering Services: Dinner, Lunch, Drinks, Dessert School Meals: School Breakfast, School Lunch, School Dinner	Appetizer and Dessert Station Full-Service Menu - Chicken
21	Events, Seminar & Conference	Attendance Fees	Attendance Fees: Conference Attendance Fees, Supplier Tradeshows, Seminar Fees	Appreciation Gala for Area Development Program (ADP) Donors Hilton Hotel Ballroom Conference Room Rental
22	Dues and Membership Subscriptions	Professional Association Subscriptions (Publications)	Professional Association: Supply Chain and Procurement Associations, Project Management Associations, HR Associations Subscriptions (Publications): Magazines, Online Learning (EBSCO Information Services), Commodity Catalogs	International Membership Dues - Institute for Supply Management (ISM) CSCMP's Supply Chain Quarterly Annual Subscription
23	Travel Services	Travel Agent Fees Visa Services Passport Services	Travel Agent Fees: Booking Fee Visa Services: I-134 Visa Fee Form Passport Services: Passport Renewal Fees	Travizon Travel Management Service - Booking Hepatitis A and B Vaccinations
24	Airfare - Travel Tickets	Airfare International Airfare Domestic	Airfare International - Ticketing Fees Airfare Domestic - Ticketing Fees	British Airways Airlines Round Trip Ticket to Nairobi, Kenya Check-In Baggage Fee
25	Ground Transportation	Car/Bus/Mini Van Rental Taxi Services (Car Hire) Sea / River Transportation	Car/Bus/Mini Van Rental: Enterprise Honda Minivan Rental Taxi Services (Car Hire): Checker Taxi Cab to the Airport Sea / River Transportation: Sea Star Ocean Liner	Enterprise, Minivan Car Rental Airport Super Shuttle Express

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26	Vehicles and Vehicle Fleet Management	Motorcycles Trucks Bicycles Boats Vehicle Repairs & Maintenance Vehicle Tires and Spare Parts Car Wash Vehicle Leasing Vehicle Tracking System	Vehicle Leasing - Multi-Year Lease Honda XL125 Motorcycles Toyota Hilux Trucks Cannondale Bicycle Bayliner 35 food Boat Vehicle Repairs & Maintenance : Toyota Landcruiser Oil Change Vehicle Tires and Spare Parts: Toyota Hilux Transmission Car Wash: Soft and Touch Car Wash Vehicle Leasing: Nissan Fortuner 5 year Lease Vehicle Tracking System: GlobalTrack GPS Tracking System	Honda XL125 Motorcycle, On/Off Road Toyota Landcruiser Hardtop, 10-Seater, 4-Door, RHD
27	Water and Sanitation	Water Tanks Drilling Services Drilling Equipment Latrines Purification Tablets Water Bowsers Water Pumps, Pipes & Toolkits Water Filtration Systems Wash Construction Projects (Contractors) Boreholes Water Testing Equipment Washing Station Desludging WASH Rehabilitation	Water tanks, purification/filtration/storage (jerry cans), water testing equipment, drilling equipment and supplies, etc. Water Tanks Drilling Services Drilling Equipment Latrines Purification Tablets Water Bowsers Water Pumps, Pipes & Toolkits Water Filtration Systems Wash Construction Projects (Contractors) Boreholes Water Testing Equipment Washing Station Desludging WASH Rehabilitation	Hertz 800 Recovery Winch for MB Actros Drill Rig Truck Atlas Copco Hydraulic Pump
28	Insurance Services	Health / Medical Staff Insurance Life Insurance Travel Insurance Property / Asset Insurance Vehicle Insurance General Liability Health / Medical Children Insurance	Health / Medical Staff Insurance: Cigna Health Insurance Life Insurance: MetLife Life Insurance Travel Insurance: American Express Travel Insurance Property / Asset Insurance: State Farm Property Insurance Vehicle Insurance: Lockton Auto Insurance General Liability: Hartford General Liability Insurance Health / Medical Children Insurance: Pennsylvania Children's Health Insurance	Health Insurance, Kaiser Permanente, Business General Liability Insurance, Nationwide Safety and Loss Control
29	Change to Real Estate	Buying Land Leasing Land Buying Office Building Leasing Office Buildings	Buying Land: 5 acres of land in Nairobi Leasing Land: Quarterly Land Rent Buying Office Building: Rockefeller Center Office Building in New York Leasing Office Buildings: Monthly Building Rent	Major Renovation to a Corporate Office Building Permits, The City of Monrovia
30	Banking Services	Voucher Cards Purchase Cards Ghost Cards Travel and Expense Cards Debit Cards	Voucher Cards: Best Buy Gift Card Purchase Cards: Visa \$200 USD Card Ghost Cards: MasterCard ghost card Travel and Expense Cards: US Bank Corporate Travel Card Debit Cards: Chase Freedom Debit Card	
31	Economic Development Materials	Trade Equipment and Supplies	Beautician Haircut Kit Bakers Cookie Sheet and oven mitts Seamstress Sewing Machine and thread	

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32	Fuel	Petrol Diesel Kerosene Cooking Oil Propane Natural Gas Heating Oil	Petrol: Petrol Grade 91 Fuel 20 L Diesel: Diesel 1-D Fuel 10 Gal Kerosene: Kerosene Bottle 8 oz. Cooking Oil: Cooking Oil Bottle 15 ML Propane: Propane Tank 24 L Natural Gas: Natural Gas Tank 100BTU Heating Oil: Heating Oil 10 oz.	