



Baseline Terms of Reference

Child Protection and Advocacy Project through Ending Violence against Child (EVAC)

Project Number: M207487

World Vision Mongolia

1. Baseline Summary

Project Name	Child Protection and Advocacy Project Through Ending Violence Against Children (EVAC)
Target Location	<ul style="list-style-type: none"> ▪ 5, 13, 14, 20, 22 khoroos/sub-districts of Bayanzurkh district ▪ 12, 17, 19, 27, 32 khoroos/sub-districts of Songino-Khairkhan district
Project Goal	To empower communities with ability to better protect their children through EVAC efforts
Project Outcomes	<ul style="list-style-type: none"> ▪ Outcome 1. The community, parents and caregivers provide caring and protective environment for children, especially the most vulnerable ▪ Outcome 2. Children have life skills to protect themselves and peers from exploitation, abuse and all forms of violence ▪ Outcome 3. The child protection mechanism is functioning effectively in protecting children from all forms of violence in all level ▪ Outcome 4. The project effectively managed and monitored in collaboration with partners
Direct beneficiary	400 most vulnerable children and their families who live at selected 10 khoroos in 2 districts of Ulaanbaatar city.
Key partners	<ul style="list-style-type: none"> ▪ Khoroos government ▪ Khoroos-based Child protection teams (CPT) ▪ District Children, Family and Youth Development department ▪ Secondary schools
Project lifespan	4 years: FY17 – FY20
Support office	WVI Taiwan
Baseline Purpose	The objective of the baseline survey is described to assess the ability of parents and communities to better protect their children.
Primary Methods	<ul style="list-style-type: none"> ▪ Quantitative survey from 400 targeted children and parents ▪ Qualitative interviews with key partners ▪ Document review including relevant secondary data
Baseline Start and End Dates	From March, 09 –April, 03
Anticipated Baseline Report Release Date	Baseline report will be released 03, April, 2017

2. Description of Project

Child Protection and Advocacy Project through Ending Violence Against Children (EVAC) project is committed to protecting children from abuse, neglect, exploitation and other forms of violence, and has chosen to utilize a systems approach to strengthen the protective environment around children. World Vision is embarking on a whole-of-World Vision campaign for the period 2017-2021 to end violence against children. All children need a strong child protection system – and this is particularly important to the most vulnerable children, since they are usually more at risk of abuse, exploitation or neglect.

The project’s main goal is ‘To empower communities with ability to better protect their children through EVAC efforts’.

To achieve this goal, the three outcomes were described.

- **Outcome 1:** The community, parents and caregivers provide caring and protective environment for children, especially the most vulnerable

- **Outcome 2:** Children have life skills to protect themselves and peers from exploitation, abuse and all forms of violence
- **Outcome 3:** The child protection mechanism is functioning effectively in protecting children from all forms of violence in all level

The project includes the set of specific interventions that focus on strengthening various elements of the CP system (both formal and informal elements) at the community level, thus empowering local communities to strengthen the protection of children from abuse, neglect, exploitation and other forms of violence. The project will strengthen both the protective environment for children, as well as children themselves, in order to improve their well-being and fulfill their rights to protection. The project provides comprehensive framework for CP work at the community level and will help to establish an evidence base for advocacy efforts at various levels. It uses a systems strengthening approach which emphasizes prevention, protection and response, coordination between sectors and integrated responses that can benefit all children.

3. Baseline Target Audiences

The baseline is intended for project team, community people and stakeholders (government, non government, etc) as well as SO to understand the current situation and gaps for improving the lives of children and their families. The groups and individuals with a major interest in the baseline survey:

Partner Name	Main Roles in the Project
Municipal Authority for Children and Family Development	<ul style="list-style-type: none"> ▪ Provide guidance to its branches in two target districts ▪ Capacity building for MDTs ▪ Monitoring on CP law enforcement
Children and Family Development Centres in 2 districts	<ul style="list-style-type: none"> ▪ Capacity building for MDT ▪ Monitoring of CP law implementation ▪ Introduction and Promotion of the best practices on Child development ▪ Development of IEC materials on CP for community awareness
Khoroo governments	<ul style="list-style-type: none"> ▪ Support for overall project implementation
Child Protection teams	<ul style="list-style-type: none"> ▪ Implementation of prevention services, including collection of information on high risk families; evolving these families in required services ▪ Detection and intervention of violence and abuse including provision of first-aid medical, social and legal services and referral to other services as needed.
Secondary schools	<ul style="list-style-type: none"> ▪ PR clubs establishment and overall organization and implementation of outcome 2

4. Baseline Purpose and Objectives

A baseline assessment will be completed at the start of the project, with local stakeholders, to measure the status of all indicators and to understand the starting point of key elements of the work against which later progress will be measured. . This will enable project indicators at output and goal/outcome level to be measured and tracked.

The objective of the baseline survey is described to assess the ability of parents and communities to better protect their children. The baseline report is to be used for monitoring benchmark of ITT and evaluating the project implementation.

Several objectives are determined to see the results into below mentioned areas;

- Parenting practice and attitude to care the children;
- Supportive relationships from community to most vulnerable children and their families;
- Girls’ and boys’ knowledge on prevention & protection from exploitation and abuse;
- Common forms of violence in their schools and communities;
- Vulnerable children and their families’ opportunities to participate in decision making processes;
- Capacity of local partners to effectively coordinate the CP referral mechanism;

All objectives will be answered the baseline survey findings and reported to project team and Local responsible partners.

5. Methodology

World Vision Mongolia will select a local research consultant/institution to conduct the baseline survey. The selected research consultant will be required to prepare detailed research methodology in partnership with World Vision Mongolia.

Baseline survey will be proposed to apply both quantitative and qualitative data collection methods. A total of 10 khoroods of 2 districts of Ulaanbaatar city will be targets areas for this baseline survey.

5.1. Quantitative data collection methods

Base of this survey is the project logframe. Project team is intended to have baseline data at goal, outcome and if applicable, output levels. Possible key respondents or data sources are initially determined by project team; however the detailed data source and methods, and full questionnaires are required from consultant team. Project direct benefitted families are selected by project team before data collection and data collection will be covered through those selected 400 most vulnerable families. HH survey questionnaires are based on indicators of goal and outcomes which are shown in table 1. Consultant team should be submitted the draft questionnaires when they provide the technical proposal to WVIM for tender selection process.

Table 1: Project goal and outcome with indicators

Objectives	Indicators
PROJECT GOAL	▪ % of girls and boys who feel that they are safe and protected from abuse, exploitation and other forms of violence in their families and communities
	▪ % Parents, caregivers who feel that they are safe and protected from abuse, exploitation and other forms of violence in their families and communities
OUTCOME 1	▪ % Parents or caregivers provide well for their children
	▪ % of mothers and fathers/other caregivers who report using positive/negative forms of discipline in the past month
	▪ % of girls and boys who report that a parent / other caregiver used positive/negative forms of discipline in the last month

Additional indicator	<ul style="list-style-type: none"> ▪ % of parents & caretakers who know how to contact services that receive and respond to reports of abuse, neglect, exploitation or violence against children
OUTCOME 2	<ul style="list-style-type: none"> ▪ % of girls and boys who can identify least 3 methods for protecting themselves
	<ul style="list-style-type: none"> ▪ % of adolescents who know how to contact services that receive and respond to reports of abuse, neglect, exploitation or violence against children
OUTCOME 3	<ul style="list-style-type: none"> ▪ % of communities with functional child protection mechanism
	<ul style="list-style-type: none"> ▪ # of Local CP team conducting activities to prevent and respond to identified child protection issues
	<ul style="list-style-type: none"> ▪ % of known child protection cases reported to and followed up by Local CP team

5.2. Qualitative data collection methods

Key methods will be focus group discussions and key informant interviews with partners. Key partners include in the part of project audiences. Project team proposes the 10 FGDs with khoroo-based Child protection teams and 2 KIIs with district specialists. Moreover, consultant team is possible to suggest other partners to be interviewed based on information needs. All suggested tools will be discussed with WVIM to finalize.

5.3. Document Review

The baseline team will use all project documents. Once selected, the project team provide the documents. Also secondary data sources will be used for further data analysis.

5.4 Data analysis and interpretation

Primary data and data analysis process will be disaggregated by the sex and target khorroos. Collected data will be processed using the SPSS statistical data analysis software. Draft findings will be presented with project team and key partners to validate.

6. Authority and Responsibility

Evaluation Phase	Role	Primary Task
Planning	Project team	<ul style="list-style-type: none"> • Make project introduction meeting with the consultant • Submit project documents to external research team
	Local research institution	<ul style="list-style-type: none"> • Develop baseline methodology/questionnaire • Test and adjust survey tools • Train field data enumerators

	Operations team and CP technical specialist	<ul style="list-style-type: none"> • Provide technical inputs to improve baseline methodology/questionnaire • Give the final approval to the consultant team to collect data from HHs • Give introduction on CP policy and procedures to the external team
Data Collection and Analysis	Local research institution	<ul style="list-style-type: none"> • Fully facilitate the data collection • Fully responsible for data quality assurance • Present and validate data to the project team and CP specialist
	Project staff	<ul style="list-style-type: none"> • Make linkage external research team with khoroo (smallest administrative unit) workers to make supports to visit families • Organize the meetings with CPTs and 2 district specialists of Children, Family and Youth Development centers
Reporting and Follow up	Local research institution	<ul style="list-style-type: none"> • Prepare draft report in English • Discussion with WVIM on findings and reflect the feedback in the final report • Final report submission
	DME and CP specialists and project team	<ul style="list-style-type: none"> • Participate in discussion meeting and provide feedback
	WV Taiwan	<ul style="list-style-type: none"> • Provide feedback on baseline report

7. Timeline and Products

Project team proposes baseline survey to be implemented from 10, February to April, 03, 2017.

DATE	WORK ITEM	DELIVERABLE	Days
Feb, 10-17	<ul style="list-style-type: none"> ▪ Baseline TOR developed by project team and submitted to DME ▪ Baseline TOR was reviewed by DME ▪ TOR submitted to SO and receive feedbacks ▪ TOR finalized 	<ul style="list-style-type: none"> ▪ Product 1: Baseline TOR 	7
Feb, 20-25	<ul style="list-style-type: none"> ▪ Announcement of external consultant 		5
Mar, 06-07	<ul style="list-style-type: none"> ▪ Conduct interviews with research institutions ▪ Done final selection of available candidate 	<ul style="list-style-type: none"> ▪ Interview notes and final agreement by panel committee 	2
Mar, 09-10	<ul style="list-style-type: none"> ▪ Initial business meeting with selected team ▪ Workshop for baseline planning ▪ Finalize the baseline design/methods ▪ Prepare field schedule 	<ul style="list-style-type: none"> ▪ Product 2: Baseline tools/Questionnaires ▪ Product 3: field data collection schedule 	2
Mar, 11-18	<ul style="list-style-type: none"> ▪ Field data collection by external baseline team 	<ul style="list-style-type: none"> ▪ Raw data from children and parents, and FGD/KII notes with partners 	7
Mar, 19-27	<ul style="list-style-type: none"> ▪ Data validation meeting with project team 	<ul style="list-style-type: none"> ▪ Product 4: Draft report 	9

	<ul style="list-style-type: none"> ▪ Submit the draft baseline report ▪ 	<ul style="list-style-type: none"> submitted to WVIM on March, 27 ▪ Draft findings' presentation 	
April, 03	<ul style="list-style-type: none"> ▪ Final report submitted to WVIM 	<ul style="list-style-type: none"> ▪ Product 5: Final report in English submitted to WVIM 	7

8. Budget

Financial proposal has to be indicated all-inclusive costs for conducting survey.