**Application to provide Lean Six Sigma training to World Vision Process Improvement Leaders in East Africa**

***Thank you*** *for your interest in providing a week of Lean Six Sigma Black Belt level training to World Vision Process Improvement (PI) Leads in East Africa. We are beginning to improve our processes through Lean and Six Sigma. This training will take us to the next level, so that we can have even greater impact on Child Well-being. In return for providing us this training, World Vision will cover your travel-related expenses and take you a community where we work to show you the impact of our work.*

*World Vision attendees of this training are trained and (nearly all) certified Lean Six Sigma Green Belts. We are looking for qualified individuals to provide one week each of the following proposed training curriculum. Our goal is to further build the thinking, skills and toolset of our PI Leads to improve World Vision processes. Week 3 of the training is already being organised through a different means.*

*January 2013, Week 1 – Building their role as Change Leader – Classroom*

* *Leading a successful process improvement initiative (including selling, communicating, motivating, reporting, financial analysis, managing project portfolios, etc., not addressed below)*
* *Managing change*
* *Engaging leadership*
* *Training (adult learning)*
* *Coaching colleagues and mentoring Green Belts*
* *Facilitating teams*

*February 2014, Week 2 – Further developing their Process Improvement expertise – Classroom*

* *Process mapping (current and future), analysis and documentation*
* *Root cause analysis; identifying, prioritising and selecting solutions; implementing and measuring*
* *Essential statistics (MSA, intro to DoE, SPC, FMEA, etc.)*
* *Implementing flow & pull*
* *Identification, data collection for, presentation of, and acting on metrics, KPIs*
* *Visual management and 6S (workplace organisation)*
* *Mistake proofing*
* *Lean daily management system*

*March 2014, Week 3 – Develop their Lean skillset – Classroom plus hands-on*

* *Setting goals and standards, and measuring to identify gaps*
* *Seeing waste and variation, and making problems and progress visible*
* *Experimenting with improvements, and solving problems at root cause*
* *Coaching others to solve problems, A3 thinking*
* *(E.g., from The High-Velocity Edge, Toyota Kata, Gemba Kaizen, and Managing to Learn)*

*TBD 2014, Week 4 – Providing advanced statistics thinking and skills – Online or classroom*

* *Black Belt level statics that are relevant to the World Vision context, TBD*

*Please fill out the form on the following page and send it (and questions or comments) to Andrew Parris at* *Andrew\_Parris@wvi.org**. Thank you in advance for you interest and desire to help us out in this way!*

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| --- | --- |
| Week(s) you could teach: | [ ]  Week 1 [ ]  Week 2 [ ]  Week 4 (Week 3 already taken) |
| Name |  |
| E-mail address |  |
| Mobile number |  |
| Company |  |
| Job title |  |
| L6 training/certification, date(s) |  |
| L6 classes taught |  |
| L6 curriculum developed |  |
| L6 projects completed w/impact (attach outbrief) | 1. 2. 3.  |
| L6 initiative(s) led |  |
| Additional L6 experience you’d like to share |  |
| Reference 1 | Name:Job Title:Phone:E-mail: |
| Reference 2 | Name:Job Title:Phone:E-mail: |
| Can you leave your curriculum with us to use for future training? |  |
| Resume/CV (attach) |  |
| Your experience with and interest in nonprofit/NGO work |  |
| Your personal motivation to help us out in this way |  |
| Anything else you want us to know about you |  |
| Your time availability (when you are and are not available) |  |
| If you would like to visit a community where World Vision serves, do you give World Vision the permission to conduct a background check on you to ensure the safety of the children in the community? | [ ]  Yes [ ]  No |