

World Vision International

BIDDING DOCUMENT

NATIONAL SHOPPING

(Bid No: NS001/2016)

**FOR PROCUREMENT OF OFFICE
EQUIPMENT**

**Lot 1: Desktop Computers, Laptops
and External Hard disks**

Lot 2: Digital Cameras

January 2016

Table of Contents

INVITATION TO BID.....	3
SECTION 1. INSTRUCTIONS TO BIDDERS	4
SECTION 2. CONDITIONS OF CONTRACT FOR THE SUPPLY OF GOOD	9
SECTION 3. PRICE AND DELIVERY SCHEDULE.....	13
SECTION 4. TECHNICAL SPECIFICATIONS AND DRAWINGS	14
SECTION 5.1 BID SUBMISSION FORM	17
SECTION 5.2 STATEMENT ON ETHICAL CONDUCT AND FRAUD AND CORRUPTION.....	17
SECTION 6. FORM OF CONTRACT AGREEMENT	22
SECTION 7. BID AND PERFORMANCE SECURING DECLARATION	24

INVITATION TO BID

Bid No: NS001/2016

WORLD VISION INTERNATIONAL VOICE & ACTION: SOCIAL ACCOUNTABILITY FOR IMPROVED SERVICES DELIVERY PROJECT

Wishes to purchase:

Lot 1: 07 Desktop Computers, 05 Laptops and 05 External Hard disks

Lot 2: 05 Digital Cameras

1. The goods are required be supplied within 4 weeks after the date of contract signing.
2. Interested qualified eligible bidders are invited to request a copy of the bidding documents free of charge.
3. To be considered eligible and qualified a bidder must
 - a) Have completed within the last 3 years at least one contract of a similar nature of at least 50% of the value of the bid.
 - b) Have completed in the last 2 years, contracts with a total cumulative value of three times that bid.
 - c) Not be under any notice of disbarment issued by the Government, or the World Bank.
4. The deadline for submission of bids is **February 16, 2016 at 14:00hr** at the address shown below. Bids will be opened in public immediately then after.
5. Evaluation will be undertaken carried out on Lot-by-Lot basis. The supplier submitting the lowest substantially responsive bid shall be the one recommended for award of contract.
6. All bids must be accompanied by a bid securing declaration as described in the bidding documents, any bid not accompanied by one will be rejected as non-compliant
7. The address where the document may be inspected and purchased is:

*World Vision International – Cambodia National Office
Procurement Unit
#20, Street 71, Sangkat Tonle Basac, Khan Chamcar Morn, Phnom Penh.
Tel: 023 216 052 Ext. 104 / 105*

SECTION 1. INSTRUCTIONS TO BIDDERS

1. **Goods:** World Vision International, as the Purchaser, invites bids for the supply of: **Lot 1: 07 Desktop Computers, 05 Laptops and 05 External Hard Disks and Lot 2: 05 Digital Cameras** as described in the Conditions of Contract (CC). The successful bidder will be expected to deliver the Goods within the time allowed under the Conditions of Contract.
2. **Qualification of the Bidder:** Only contractors meet the following criteria will be eligible for an award of contract:
 - a) Have completed within the last 3 years at least one contract of a similar nature of at least 50% of the value of the bid.
 - b) Have completed, in the last 2 years, contracts with a total cumulative value of three times that bid.
 - c) Not be under any notice of disbarment issued by the Government, The Asian Development Bank or the World Bank
3. **Audit and Inspection** The Government, and in the event that this project is funded by an external source, the funding source, have the right to audit and inspect all bidders records relating to the preparation of bids and execution of any contract awarded as a result of this exercise. This right to audit and inspect includes unsuccessful bidders. In the event that the bidder or supplier is determined to have participated in corrupt, fraudulent collusive or coercive practices the Government and funding source will disbar the contractor or bidder either indefinitely or for a stated period of time from contracts funded by it. This remedy is without prejudice to any other recourse that the Government may choose to pursue including administrative, civil and criminal proceedings.
4. **Fraud and Corruption.** The Funding Agency requires that Borrowers or Recipients (including beneficiaries of the funds), as well as bidders, suppliers, contractors and consultants observe the highest standard of ethics during the procurement and execution of contracts. In pursuance of this policy, both the Funding Agency and World Vision International (WVI):
 - (a) defines, for the purposes of this provision, the terms set forth below as follows:
 - (i) “corrupt practice” means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution; and
 - (ii) “fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the WVI of the benefits of free and open competition;

- (iii) “collusive practices” means a scheme or arrangement between two or more bidders, designed to establish bid prices at artificial, non-competitive levels or to influence the action of any party in the procurement process or the execution of a contract;
- (iv) “coercive practices” means harming or threatening to harm, directly or indirectly, persons, or their property to influence their participation in a procurement process, or affect the execution of a contract.;
- (b) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent, coercive or collusive practices in competing for the contract in question;
- (c) will declare a firm or individual ineligible, either indefinitely or for a stated period of time, to be awarded a contract funded both by the Funding Agency and the WVI if it at any time determines that the firm has engaged in corrupt or fraudulent, coercive or collusive practices in competing for, or in executing, any contract.
- (d) will have the right to inspect and audit the records of any bidder or supplier relating to either the bidding process itself or the resulting award and execution of a contract. The inspection and audit may, at the discretion of the Funding Agency or WVI, be undertaken by independent auditors appointed by them. Furthermore successful bidder attention is drawn to Clause 5 of Conditions of Contract (CC).
- (e) The Funding Agency will cancel the portion of the funds allocated to a contract if it determines at any time that representatives of the Borrower or Recipient or of a beneficiary of the funds engaged in corrupt, fraudulent, collusive or coercive practices during the procurement or the execution of that contract, without the Borrower or Recipient having taken timely and appropriate action satisfactory to the Funding Agency to remedy the situation.
- (f) All bidders are required to complete the Statement on Ethical Conduct and Fraud and Corruption provided in and submit it with their bid.

5. **Contents of Bid Documents:** The set of Bid documents comprises the documents listed below:

Invitation to Bid

SECTION 1. INSTRUCTIONS TO BIDDERS

SECTION 2. CONDITIONS OF CONTRACT FOR THE SUPPLY OF GOODS

SECTION 3. PRICE AND DELIVERY SCHEDULE

SECTION 4. TECHNICAL SPECIFICATIONS AND DRAWINGS

SECTION 5. FORM OF BID

SECTION 6. FORM OF CONTRACT AGREEMENT

SECTION 7. BID AND PERFORMANCE SECURING DECLARATION

6. **Documents Comprising the Bid:** The Bid submitted by the Contractor shall comprise the following documents:

Form of Bid
Price and Delivery Schedule
Bid and Performance Securing Declaration

7. **Bid and Evaluation Criteria:** The Bidder's bid shall be for all items required. The Purchaser has the right to reject bids that are incorrectly completed. The contract will be awarded to the bidder offering the lowest substantially responsive bid.
8. **Validity of Bid.** The bid shall remain valid for the period of **sixty (60)** calendar days counted from the deadline for submission of bids specified in Paragraph 11 of these Instructions. The Purchaser may request Bidders to extend the period of validity for a specified additional period. The Purchaser's request and the Bidder's responses shall be made in writing or by fax or by cable. A Bidder may refuse the request for extension of bid validity in which case he may withdraw his Bid without any penalty. A Bidder agreeing to the request will not be required or permitted to otherwise modify its Bid.
9. **Language of the Bid:** All documents relating to the Bid and contract shall be in the English language.
10. **Preparation and Sealing of Bid:** The Bidder shall prepare one original of the documents comprising the Bid as described in Paragraph 6 of these Instructions, with the Form of Bid, and clearly marked "Original". In addition, the Bidder shall also submit one copy which shall be clearly marked as "COPY". In the event of discrepancy between them the original shall prevail. The original and the copy of the Bid shall be signed by a person or persons duly authorized to sign on behalf of the Bidder. All the pages of the Bid where entries or amendments or corrections have been made shall be initialed by the person or persons signing the Bid. The Bidder shall seal the original and the copy of the Bid in two inner envelopes and one outer envelope, duly marking the inner envelopes as "ORIGINAL" and "COPY". The inner and the outer envelopes shall be addressed to the Purchaser at the address provided in the Invitation to Bid shall provide a warning not to open before the specified time and date for Bid opening as defined paragraph 14 of these Instructions. The inner envelopes shall indicate the name and full address of the Bidder. If the outer envelope is not sealed and marked as above, the Purchaser will assume no responsibility for the misplacement or premature opening of the Bid.
11. **Place and Deadline for Submission of Bids:** The Bids shall be delivered to the Purchaser NO LATER than **February 15, 2016 at 14:00hr** the address given in paragraph 9 of the Invitation for Bids. Any Bid received by the Purchaser after the deadline prescribed in this clause will be returned unopened to the Bidder.
12. **Bid and Performance Securing Declaration:** The Bid and Performance Securing Declaration should be in accordance with the form included in 0 SECTION 7. BID AND PERFORMANCE SECURING DECLARATION shall be valid for the warranty period described in paragraph 7 of the Conditions of Contract. Any Bid not accompanied by a Bid and Performance Securing Declaration when required will be rejected by the Purchaser as non-

responsive. The execution of a bid securing declaration will result in the Bidder being held ineligible for all contracts let by the GoC irrespective of the funding source for a period of two years from the expiry of the Bid Validity unless, at a Bidder's option, the Bidder chooses to pay an administrative penalty of two percent of the total amount bid to the Purchaser. The Bid Securing and Performance Declaration will be executed:

- (a) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form or
 - (b) if the Bidder does not accept the correction of its Bid Price pursuant to paragraph 16 of these Instructions.
 - (c) if the successful Bidder fails within the specified time to sign the Contract:
 - (d) if the successful bidder, once contracted commits a fundamental breach of contract
13. **Modification and Withdrawal of Bids:** No Bids shall be modified after the deadline for submission of Bids specified above in paragraph 11 of these Instructions. Withdrawal of a Bid between the deadline for submission of Bids and the expiration of the validity of the Bids as specified in paragraph 8 of these Instructions above may result in the execution of the Bid and Performance Securing Declaration.
14. **Opening of Bids:** The Purchaser will open the Bids in the presence of the bidders' representatives who choose to attend, at the time, date, and in the place specified in paragraph 9 of the Invitation to Bid. The bidders' names and the total amount of each Bid will be announced by the Purchaser at the Bid opening. The Purchaser shall provide all attendees with written minutes of the bid opening.
15. **Process to be Confidential:** At the discretion of the Purchaser, a provisional recommendation for the contract award may be available to the bidders on the day of the bid opening. Other than this, all information relating to the examination, clarification, evaluation and comparison of bids for the contract award shall not be disclosed until the award to the successful Bidder has been announced.
16. **Evaluation and Comparison of Bids:** The Purchaser will award the Contract to the Bidder whose Bid has been determined to be substantially responsive and compliant to the technical specification and standards therein and who has offered the lowest evaluated Bid. In evaluating the Bids, the Purchaser will determine for each Bid the evaluated Bid Price by adjusting the Bid by making any correction for any arithmetic errors as follows:
- a) where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
 - b) where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern;

If a Bidder refuses to accept the correction, his Bid will be rejected and Bid and Performance Securing Declaration executed.

17. **Purchaser's Right to Accept Any Bids and to Reject any or all Bids:** The Purchaser reserves the right to accept or reject any bid, and to cancel the process of competition and reject all bids, at any time prior to the award of the Contract, without thereby incurring any liability to the affected Bidder(s) or any obligation to inform the affected Bidder(s) of the grounds for the Purchaser's decision.
18. **Notification of Award and Signing of Contract:** The Bidder whose Bid has been accepted will be notified of the award by the Purchaser prior to the expiration of the validity period of the Bid, by registered letter. The written notification of award will constitute the formation of the Contract. In the event that no notification of award is issued the signature of the Contract by the Purchaser and Bidder shall constitute the formation of Contract.
19. **Debriefing.** After the award of contract has been announced an unsuccessful Bidder has the right to request a debriefing to ascertain why its bid was unsuccessful and the Purchaser the obligation to provide it. No commercial confidences will be breached and no detailed information concerning other bids will be disclosed other than the information already read out at bid opening and the reasons for any and all bids rejection.
20. **Complaints** In the event that the Debriefing fails to satisfy an unsuccessful Bidder or there is no response to a request for Debriefing they may, at their own option address their complaint to the Purchaser. In the event that the response of the Purchaser does not satisfy the unsuccessful Bidder or there is no response the complaint within 14 calendar days it should be referred to the Procurement team, *World Vision International, A: PO Box 479 Central Post Office, #20 Street 71, Tonle Bassac, Chamkarmon, Phnom Penh, Cambodia. Tel: +855(23) 216 052.* The Program Manager will investigate the grounds for the complaint and, with the exception of those complaints received during the evaluation period as described above, respond to in writing within 14 calendar days of receiving the complaint. In the event that the response from the Project Manager does not satisfy the bidder or there is no response to the complaint it should be referred to the representative of the World Bank, Mr. Erik Caldwell Johnson, Task Team Leader, email: ejohnson1@worldbank.org. This is without prejudice to any other recourse that a bidder may choose.

SECTION 2. CONDITIONS OF CONTRACT FOR THE SUPPLY OF GOODS

Article 1 General Provisions

1. The Supplier confirms that he has examined, read and understood fully all the Contract Documents, being
 - i. The Form of Bid submitted by the Supplier,
 - ii. The Price and Delivery Schedule,
 - iii. the Form of Contract,
 - iv. the Conditions of Contract,
 - v. the Technical Specifications
 - vi. the purchaser's Notification of Award together form the Contract
2. The Contract shall be amended only by written agreement between the Purchaser and the Supplier.
3. Every effort shall be made to resolve disputes amicably and without recourse or referral to third parties. Any dispute that cannot be resolved amicably shall be referred by either Party to the Cambodian Chamber of Commerce for adjudication in accordance with the under the Rules of Conciliation and Arbitration of the International Chamber of Commerce.

Article 2 Purchaser's and Supplier's obligations

4. The Purchaser and the Contractor now agree as follows:
 - The Purchaser pledges to pay the Supplier the Contract Price,.....(*Insert amount in words and figures*). This amount is for the full delivery of the goods listed in the Price and Delivery Schedule.
 - The Supplier pledge to supply:

Lot 1: 07 Desktop Computers, 05 Laptops, 05 External Hard Disks and Lot 2: 05 Digital Cameras. On or before the delivery date indicated in the Price and Delivery Schedule.
5. The Purchaser has the right to reduce the payment to the Supplier by 0.1% of the total price of the Contract for each day of delay beyond the delivery date shown in the Price and Delivery Schedule. The reduction is up to a maximum of 10%, then after the Purchaser may terminate the contract.

6. If war or natural disaster makes completion of the contract impossible, the Supplier may ask the Purchaser to release him from the Contract.
7. The Supplier guarantees that all goods supplied will be new and unused and carry a warranty of **three (03) years on part and service (manufacturer defects)** starting from the actual delivery date of the goods. Throughout this period the Supplier agrees to make good, at its own expense, any defect that appears during that time due to quality of materials or workmanship.

Article 3 Payment Provisions

8. Payments will only be made on or after the due date shown in the schedule below, and after fulfillment of the “payment conditions” (whichever is the later).

♦ <i>Disbursement Schedule</i>			
Steps of Payment	Amount	Scheduled Date	Payment Conditions
Payment No 1	90% of the delivered value		Upon receipt of the Goods
Payment No 2	10% of the delivered value		Upon inspection and acceptance of the goods

9. Time allowed for processing of payments will be as follows:
 - i. 90% of the value of the goods delivered. The Purchaser will issue a receipt for the goods upon delivery; the Supplier shall submit its commercial invoice with the original receipt attached and three copies of both, signed by the supplier as true and correct copies. The Purchaser will effect payment within **30 days of submission**;
 - ii. 10% of the value of the goods delivered. Within 30 days of receiving the goods the Purchase will undertake any inspections and tests that it deems necessary. Provided that the goods pass any such inspection or tests the Purchaser will issue an acceptance certificate to the Supplier. The Supplier shall submit its commercial invoice with the original acceptance certificate attached and three copies of both, signed by the supplier as true and correct copies. The Purchaser will effect payment within 30 days of submission
 - iii. In the event that after the expiry of 30 days after the delivery of the goods, the Purchaser does not provide the Supplier with an acceptance certificate (or issue instructions to repair or replace any defective goods), the Supplier shall submit its invoice in three copies signed as true and correct, for the remaining 10% of the value of the goods delivered and the Purchaser will effect payment within 30 days of submission.
10. Payment shall be made in US Dollar in the proportion specified below.

In US Dollars 100 %

11. If any payment is delayed for more than 1 calendar month after the Due Date for Payment, the Purchaser will pay interest to the Supplier at the rate of 2% of the amount of the payment for the first month and for each subsequent full calendar month during which payments are delayed.
12. If the Contract is cancelled because of the fault of the Supplier, the Purchaser has the right to obtain the goods from another source. The Supplier shall be liable for any purchase costs paid in excess of this Contract's value.

Article 4 Fraud and Corruption

13. The Funding Agency requires that Borrowers or Recipients (including beneficiaries of the funds), as well as bidders, suppliers, contractors and consultants observe the highest standard of ethics during the procurement and execution of contracts. In pursuance of this policy, both the Funding Agency and World Vision International (WVI):
 - (a) defines, for the purposes of this provision, the terms set forth below as follows:
 - (v) "corrupt practice" means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution; and
 - (vi) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the WVI of the benefits of free and open competition;
 - (vii) "collusive practices" means a scheme or arrangement between two or more bidders, designed to establish bid prices at artificial, non-competitive levels or to influence the action of any party in the procurement process or the execution of a contract;
 - (viii) "coercive practices" means harming or threatening to harm, directly or indirectly, persons, or their property to influence their participation in a procurement process, or affect the execution of a contract.;
 - (b) will declare a firm or individual ineligible, either indefinitely or for a stated period of time, to be awarded a contract funded both by the funding agency and the WVI if it at any time determines that the firm has engaged in corrupt or fraudulent, coercive or collusive practices in competing for, or in executing, any contract.
14. The Funding Agency will cancel the portion of the funds allocated to a contract if it determines at any time that representatives of the Borrower or Recipient or of a beneficiary of the funds engaged in corrupt, fraudulent, collusive or coercive practices

during the procurement or the execution of that contract, without the Borrower or Recipient having taken timely and appropriate action satisfactory to the Funding Agency to remedy the situation.

15. The funding Agency and the WVI will have the right to require that suppliers permit the funding agency and the WVI to inspect their accounts and records and other documents relating to the bid submission and contract performance and to have them audited by auditors appointed by the Funding Agency and the WVI.

Article 5 Special Conditions

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In witness of what has been agreed above, the signatures of the authorized representatives of the two Parties are affixed below on the date shown.

♦ <i>Purchaser</i>	♦ <i>Supplier</i>
Name : -----	Name : -----
Position : -----	Position : -----
Date : -----	Date : -----

SECTION 3. PRICE AND DELIVERY SCHEDULE

[The Purchaser shall fill in this table, with the exception of the columns relating to unit and total prices]

Line Item N°	Description of Goods	Quantity	Physical unit	Delivery Destination	Delivery Date	Unit Price, Delivered exclusive of any taxes payable	Unit Price, inclusive of any taxes and duties payable	Total price inclusive of any taxes and duties payable
1	Desktop Computer, including UPS (Equivalent)	07	sets	World Vision-National Office: #20, Street 71, Sangkat Tonle Basac, Khan Chamcar morn, Phnom Penh	4 weeks after the date of contract signed			
2	Laptop, including surge protector (Equivalent)	05	sets					
3	External Hard Disk	05	units					
					Sub Total Lot 1			
1	Digital Camera, including Bag, Memory Card, Card Reader, and Tripod (Equivalent)	05	sets		4 weeks after the date of contract signed			
					Sub Total Lot 2			
Total Lot 1 & 2								

Total Contract Price

In Words.....

Authorized Signature of Bidder.....

SECTION 4. TECHNICAL SPECIFICATIONS AND DRAWINGS

A set of precise and clear Specifications is a prerequisite for bidders to respond realistically and competitively to the requirements of the Purchaser without qualifying or conditioning their bids. These should be included here. The Specifications must be drafted to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. The Specifications should require that all goods and materials be new, unused, of the most recent or current models, and incorporate all recent improvements in design and materials unless provided otherwise in the Contract.

Statement of Compliance Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” of must be supported by evidence in a bidders bid and cross-referenced to that evidence.

A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the bid under evaluation liable for rejection. A statement either in the bidders statement of compliance or the supporting evidence that is found to be false either during evaluation or the execution of the contract may be regarded as fraudulent and render the bidder or supplier liable for prosecution.

Item	Specification	Statement of Compliance
Lot 1: 07 Desktop Computers, 05 Laptops and 05 External Hard disks		
1.1	<u>Desktop Computer</u> <ul style="list-style-type: none"> - Processor: minimum Intel Core™ i5 Processor 4590 (Quad Core, 3.30GHz Turbo, 6MB) - Operating System: Windows 8.1 Professional, English, 64bit or later - Chipset: Intel Q87 Express chipset - Memory: minimum 4GB DDR3 SDRAM - Hard Drive: minimum 1TB 3.5inch SATA 7200 rpm - Graphic: minimum Integrated Intel HD Graphics - Optical Drive: Half Height DVD+/-RW - Audio Controller: Internal Business Audio Speaker - Network Controller: Integrated Ethernet LAN 10/100/1000 - Standard I/O Port: 4 external USB 3.0 ports (2 front, 2 rear) and 6 External USB 2.0 ports (2front, 	

	<p>4 rear) and 1 Internal USB 2.0 (MT only), 1 RJ-45, 1 Serial, 1 VGA, 2 Display port, 2 PS/2, 2 Line-in (stereo/microphone), 2 Line-out (headphone/speaker)</p> <ul style="list-style-type: none"> - Input Device: : USB keyboard, USB optical mouse and mouse pad <p><u>Display</u></p> <ul style="list-style-type: none"> - Size: minimum 21-inch - Type: LED Backlights Widescreen LCD Monitor - Input Signal: VGA display port - Warranty: minimum 03 years on parts and services <p><u>UPS:</u></p> <ul style="list-style-type: none"> - Output Voltage : 230V - Output Capacity: minimum 650 VA / 400 Watts - Topology: Line interactive - Warranty: at least 2 years on parts and services 	
1.2	<p><u>LAPTOP</u></p> <ul style="list-style-type: none"> - Processors: minimum Intel Core i5-4300U (up to 3.00GHz, 3MB L3, 1600 MHz, FSB) - Operating System: Windows 8 professional 64-Bit or later - Memory: minimum 4GB DDR3 1600 - Hard Drive: minimum 500GB 7200 rpm - Graphics: Intel HD Graphics - Optical Drive: No - Display: 12.5" HD (1366 x 768) - Battery: minimum 6 Cell battery (72Wh) - FingerPrint Reader: optional - Webcam: Face-tracking technology, low light sensitive - Intel Dual Band Wireless with Bluetooth - Keyboard: Precision Backlit Keyboard - Standard I/O Ports: Mini Display port with audio, VGA, 3.5mm Combo Jack Headphone / MIC, 2x USB3.0 (Always-on USB 3.0), 4-in-1 SD card reader (SD / SDHC/ SDXC/ MMC Slot), Smart Card reader - Warranty: at least 03 years on parts and services <p><u>Surge Protector</u></p> <ul style="list-style-type: none"> - Surge Protector for Notebook - Energy Rating: 600 Joules Instantaneous Response - Power IEC 320 EN60320 C6 - Telephone Port: RJ 11 <p>Serial Port: RS232 with monitoring software</p>	
1.3	<u>External Hard Disk 2.5 inch 1TB USB3</u>	

	<ul style="list-style-type: none"> - Size: minimum 1TB - Storage Media: 2.5" SATA Hard disk - Certificates: CE, FCC, BSMI - Connection Interface: USB 2.0 / 3.0 - Power Saving Mode: at least 10 mins - One Touch Back up <p>Warranty: at least 3 years</p>	
Lot 2: 05 Digital Camera		
2	<u>Digital Professional Camera</u> <ul style="list-style-type: none"> - Lense Kit: 18 – 55 mm IIS - Up to 20.20 megapixels - Processor: up to DIGIC 5+ Powerful DIGIC processing - LCD: Vari angle 7.7cm (3.0") 3:2 Clear View II TFT, approx. 1040K dots - Build-in Flash coverage: up to 17mm focal length (35mm equivalent: 28mm) - Build-in Flash Recycle Time: Approx. 3 seconds - Memory Cards: SD, SDHC or SDXC (UHS-I)card <p>Including:</p> <ul style="list-style-type: none"> - Memory 32GB Class 10 - Card reader - Tripod - Camera bag - At least one year guarantee 	

SECTION 5.1 BID SUBMISSION FORM

Date: _____

To: World Vision International
20, Street 71, Sangkat Tonle Basac,
Khan Chamcar Morn, Phnom Penh.

We offer to execute **Lot 1: 07 Desktop Computers, 05 Laptops, 05 External Hard Disks and Lot 2: 05 Digital Cameras** in accordance with the Draft Contract accompanying this Bid for the Contract Price of Lot 1. _____
(amount in words _____) and Lot 2.
_____. We agree to complete the Contract according to the Specification and within the time allowed.

This Bid and your written acceptance will constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any Bid you receive.

We hereby confirm that this Bid will remain valid for 60 days after then Deadline for Submission of Bids.

We note and accept without reservation the Government's and the Funding Agency's (when other than the Government) right to audit and inspect any and all records relating both to the preparation of our Bid, and if our Bid is successful, the execution of the resulting contract.

Authorized Signature: _____
Name and Title of Signatory _____

Name of Bidder: _____
Address: _____

Phone Number _____

Fax Number, if any _____

SECTION 5.2 STATEMENT ON ETHICAL CONDUCT AND FRAUD AND CORRUPTION

We the undersigned confirm in the preparation of our bid that:

1. Neither we, nor any of our employees, associates, agents, shareholders, consultants, partners or their relatives or associates have any relationship that could be regarded as a conflict of interest as set out in the bidding document.
2. Should we become aware of the potential for such a conflict will report it immediately to the procuring organization.
3. Neither we, nor any of our employees, associates, agents, shareholders, partners, consultants or their relatives or associates have entered into corrupt, fraudulent, coercive or collusive practices in respect of our bid or proposal.
4. We understand our obligation to allow the World Vision International or the Bank to inspect all records relating to the preparation of our bid and any contract that may result from such irrespective of if we are awarded a contract or not.
5. No payments in connection with this procurement exercise have been made by us our associates, agents, shareholders, partners or their relatives or associates to any of the staff, associates, consultants, employees or relatives of such who are involved with the procurement process on behalf of the purchaser, client or employer.
6. We understand that if we are found to be in breach of this declaration we will be ineligible to be considered for any contracts with the World Vision International funded by the Bank and/or other sources for a period to be determined by them.

Authorized Signature: _____

Name and Title of Signatory: _____

Name of Bidder and affix Seal: _____

Address:

Phone Number: _____

Fax Number, if any: _____

SECTION 6. FORM OF CONTRACT AGREEMENT

AGREEMENT

This Agreement, made the _____ day of _____ 201_, by and between

(name and address of Purchaser hereinafter called “the Purchaser”) and

(name and address of Supplier hereinafter called “the Supplier”) of the other part.

Whereas the Purchaser is desirous that the Contractor execute _____

(name and identification number of Contract hereinafter called “the Contract”)

and the Purchaser has accepted the Bid/Quotation submitted by the Supplier for the execution and completion of such Contract.

Now this Agreement witnesses as follows:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereafter referred to, and they shall be deemed to form and be read and construed as part of this Agreement.
2. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Contractor hereby covenants with the Purchaser to execute and complete the Contract in conformity in all respects with the provisions of the Contract.
3. The Purchaser hereby covenants to pay the Supplier in consideration of the execution and completion of the Contract the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

In Witness whereof the parties thereto have caused this Agreement to be executed the days and year first before written

The Common Seal of

was hereunto affixed in the presence of:

Signed, Sealed, and Delivered by the
said

in the presence of :

Binding Signature of Purchaser:_____

Binding Signature of Supplier:_____

SECTION 7. BID AND PERFORMANCE SECURING DECLARATION

*[If required, the **Bidder** shall fill in this form in accordance with the instructions indicated in brackets.]*

Date:

Name of contract:

Contract Identification N^o: NS001/2016

Invitation for Bid No.: NS001/2016

To: **World Vision International**

#20, Street 71, Sangkat Tonle Basac,
Khan Chamcar Morn, Phnom Penh.

We, the undersigned, declare that:

1. We understand that, according to your conditions, bids must be supported by a bid and performance securing declaration.
2. We accept that we shall be suspended from being eligible for bidding in any contract with the Purchaser and the Government of Cambodia for the period of time of two years starting on the date of the Purchaser's execution of this Declaration or pay 2% of the contract price as a penalty, if we are in breach of our obligation(s) under the bid conditions and contract conditions, because we:
 - a) have withdrawn our Bid during the period of bid validity specified by us in the Bid Submission Sheet; or
 - b) do not accept the correction of errors in accordance with the Instructions to Bidders of the Bidding Documents, or
 - c) having been notified of the acceptance of our Bid by the Purchaser during the period of bid validity, fail or refuse to execute the Contract Form, if required, or
 - d) committed a fundamental breach of contract leading to the Purchaser's termination of the contract for reasons of our default.
3. We understand this bid securing shall expire if we are not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification that we were unsuccessful; or (ii) twenty-eight days after the expiration of our bid, or in the event that our bid is successful and we are awarded a contract we understand that this bid and performance securing declaration will expire six months after the completion of the Contract.
4. We understand that if we are a JV, the Bid and Performance Securing Declaration must be in the name of the JV that submits the bid. If the JV has not been legally constituted at the time of bidding, the Bid Securing Declaration shall be in the names of all future partners as named in the letter of intent.

Signed: _____ (with stamp)

In the Capacity of: _____ *[insert title]* Name: _____
[insert printed or typed name]

Duly authorized to sign the bid for and on behalf of: _____
[insert authorizing entity]

Dated on: _____ *[insert day]* day of *[insert month]*, *[insert year]*