

Cross-border cooperation for HIV/AIDS Prevention and Impact Mitigation in Southern Caucasus and Russian Federation



Event report: Face to face Core Group meeting

Kiev 4 - 6.2 2013

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Executive Summary

Second, Face to face Core Group¹ meeting was conducted in Kiev, Ukraine in February 2013. Main goal of three days long session was to reflect ten months of project implementation, discuss the challenges and achieved results. Second part of the meeting was dedicated to detailed planning of the activities for upcoming six months.

During the three days, Core Group members got an update about other countries achievements, shared best practice examples and lesson learnt since the project start. Country Level Advocacy Action Plans were developed jointly with In - country stakeholders and presented to other country teams. Presentation of the Country Level Advocacy Plan opened a discussion for the priorities for a Regional Advocacy Action Plan that aimed to be developed during the follow up Regional Workshop with the active presence of the key stakeholders from project countries.

Monitoring findings and achieved indicators against 12 - months target were discussed, clarified and are further follow up.

Core Group team analyzed the Operational plan that was developed during the start - up workshop², and prepared a second year one with the detailed, six months activities break down. Each activity got a time frame and a facilitator who was appointed to take a responsible for the particular action.

All planned activities are designed in line with the main project goal: to increase the regional cooperation and partnership to strengthen the response towards HIV and migration.

Session I: Country achievements

Session was facilitated by the Sub Regional Project Manager, major achievements were prepared beforehand by the country teams and presented by the Project Coordinators.

Armenian team mentioned good relationship with the Associates that are included in various project activities and shared experience from organizing the training session for the staff of Migration Agency and primary Health care professionals. A focus group discussion was organized with migrants with the

¹ Core Group is composed from following members: World Vision Germany, World Vision Middle East/Eastern Europe Regional Office (MEER), World Vision staff from Armenia, Azerbaijan, Georgia and Russian Federation and their local partner organizations - Real World Real People (Armenia), Struggle Against AIDS Public Union, Network of PLWHA (Azerbaijan), Real People Real Vision (Georgia), Positive Initiative (Russia) and Eastern Europe and Central Asia Network of PLWH;

² Start - up meeting was organized at the beginning of the project, on April 2102 in Tbilisi with the aim to get the whole team together, establish Core Group and get familiar with the project aims, timeline and obligations from the donor

aim to realize and collect the list of needs regarding access to health and other HIV related services during the migration process. Collected information is part of a regional initiative - mapping existing services in four countries and further share this information regionally. List of available services will serve as a start of for cross - border referral system.

Georgian team mentioned following achievement during first ten months of implementation: Establishment/rebirth of HIV/AIDS Migration sub working group composed from Associates and active stakeholders that is actively engaged in different project tasks; outcomes are further shared with the broader group of stakeholders (PTF or CCM).

Training for the state social workers was organized in Georgia and developed training module can be further used by other Core Group members. Joint action with other organizations on the celebration of the World AIDS Day can serve as an example of cooperative approach with In- country stakeholders.

Mobilizing migrants in IDPs settlement and lack of interest and motivation towards the topic from the target group was mentioned as one of the biggest challenge. Access to different communities was mentioned as one of the important benefit for the LPs organization given from the partnership with World Vision.

Russian team shared information from the project launch where different stakeholders participated; as for the prevention approach: in RF, focus is on migrants from South Caucasus, majority of them are MARPs (IDUs, MSM or SW)³.

The assessment of migrants needs was discussed during the presentation in order to further map the available services for migrants in four implementing countries. Pre - departure briefing for migrants about the specification of the destination country is a must that should be incorporated in outreach session with the target group.

Azerbaijani team was facing some activities delay caused by restructuring process at one of the project Associates. Azerbaijani team is part of HIV working group (under the CCM⁴) and closely cooperates with UNAIDS, GF, IOM, National AIDS centre and other key stakeholders in the country with whom the Country Level Advocacy Action Plan was jointly developed. The methodology based on case studies was used from the Georgian counterpart and adjusted to the local condition. Innovative

³ Most at Risk Population (Intravenous Drug Users, Men having Sex with Men, Sew Worker)

⁴ Country Coordinating Mechanism

approach regarding mobilizing the target group through bus drivers was presented as one of the best practice.

Recommendation/outcomes/lesson learnt:

- 1) To consider different aspects when organizing the outreach session (gender, age, geographic, community, diversity of different vulnerable groups, previous contacts etc.);
- 2) To mobilize and motivate the target group, especially from IDPs settlement, is recommended to use peer network, engage Associates capacities and resources and/or existed contacts and linkages from previous projects; innovative methods should be considered during the informative sessions (interactive games, films, CoH⁵ etc.)
- 3) To increase the visibility of the project: involve local Communication staff (including WV GE, MEER) to raise up the visibility of particular project activities; also take an advantage of the donor who is willing to help with the media coverage;
- 4) Recommendation for upcoming presentation: focus on output/outcome level rather than mentioning what happened, answer to the question: *"What has been changed by conducting XX activity and what's innovative on it?"*

Session II: Best Practice

Best practice review session was run by the regional M&E based on the beforehand provided examples from the country teams.

Capturing the Best practices is one of the most important outcomes of the whole project where different approaches, hints, ideas are described. It's highly recommended to provide concrete, simple and understandable examples with the clear message what is the added value of the particular practice. Best practice should include information by giving the answer to questions as *"What has your approach been on XX process? What have been successes of the approach? What would you recommend doing differently? What do others need to consider before implementing a similar approach? etc.*

In general, 2 Best practice examples are submitted per each team on quarterly basis to the Project Manager and regional M&E. In reality, by now, 20 best practices were collected, revised, translated and

⁵ Channels of Hope methodology



the selected ones were shared on the project FB page and with ECUO. Since HIV/AIDS and Migration is very unique topic that has not been very much considered yet, basically everything that gives a good example and/or brings an innovative approach from the implementation process can be considered as Best practice (f. e stakeholders engagement, community mobilizing, media campaign, partnership with other related project, findings from capacity building for different target groups etc.). Though, prioritized are those examples that reflect, strengthen and highlight the regional aspect - cooperation, communication, information exchange and cross - border partnership.

Recommendation/outcomes/lesson learnt:

To make the Best practice more structured and useful for broader audience, it's recommended to follow a template of BT with pre - described questions which ensure that the innovative approach and valued information is mentioned there.

Best practice example:

The project team in Azerbaijan has recently came up with a new method for reaching the mobile groups. Community of Balacari settlement of Baku is inhabited by a significant number of bus drivers traveling on long distance routes to different cities of Russian Federation. Staying away from home for several weeks enhances the possibility of risky behavior (e.g. unprotected casual sexual contacts) among the drivers and mobile groups in general.

The project team members contacted the most active community leader, employed as a bus driver, who agreed to act as a mobilizer and ensure the access to mobile groups by maintaining credulous relationships with them.

There are around 15 drivers residing in the given settlement, who are committed to work regularly within their community using peer-to-peer methodology and conduct the outreach sessions.

Moreover, the drivers live and work in their surrounding micro-communities of passengers, mostly mobile population engaged in small/retail businesses in Russia. Being equipped with knowledge and skills to raise others' awareness on safe behavior and HIV/AIDS prevention ways the drivers are able to circulate this information among their social environment – passengers, friends and colleagues.

Project Outreach worker and community mobilizer have a direct access to the settlement and the given group. The team plans to work with them on a continuous basis with an intention to expand the access to other communities and larger groups in close future.

Session III: Regional Desk Review Assessment

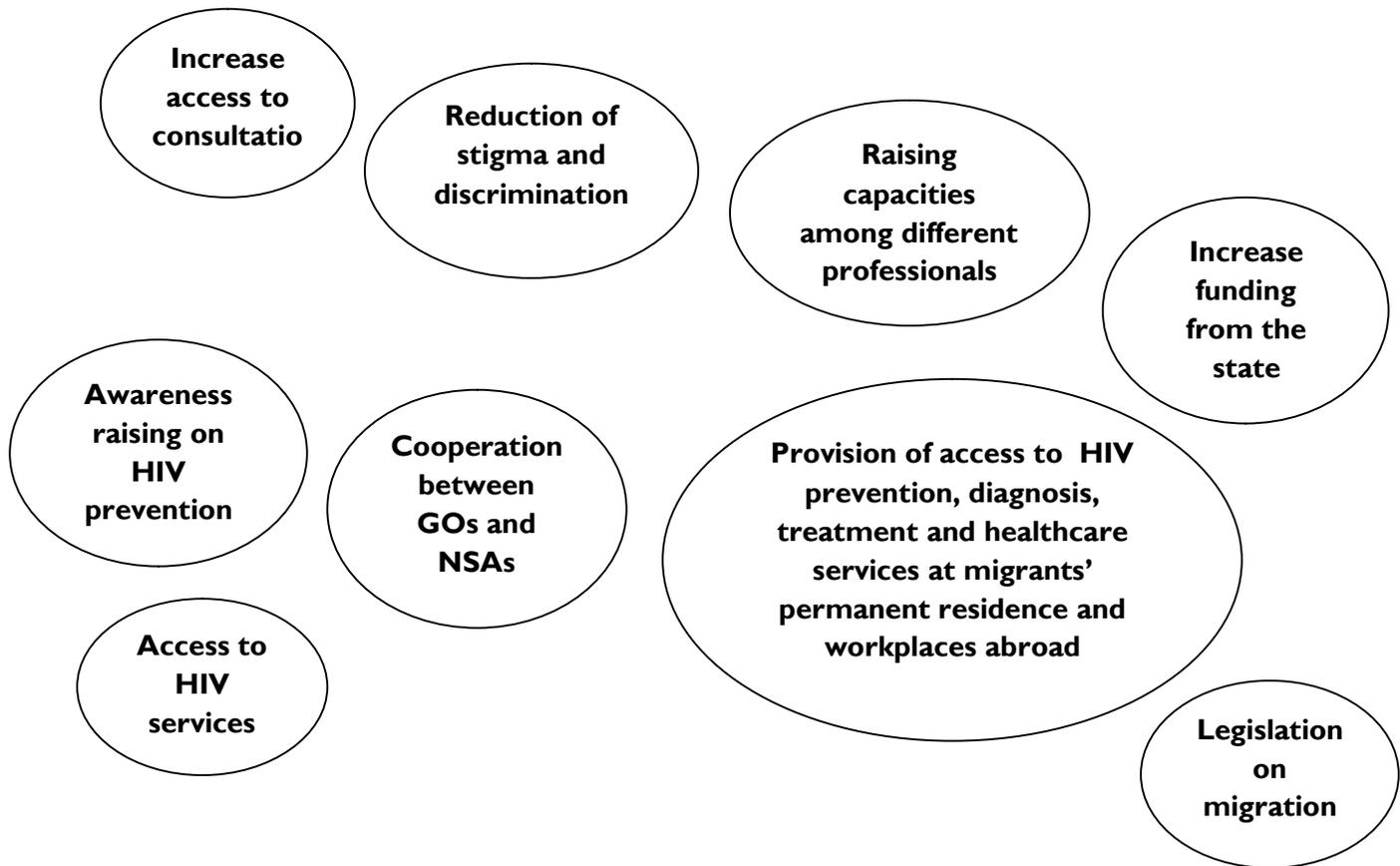
Presentation of the findings from the Desk Review was prepared by the external consultant and presented to the Core Group by Project manager. Findings mentioned in the assessment have been divided into following chapters: 1) Policy level reflecting discrepancy between laws and/or lack of political priorities related to prevention and access to services 2) Service provision level where are highlighted the major gaps in terms of lack of programming targeting migrants, insufficient linkages between prevention and treatment services, lack of professional expertise of the health providers especially from the rural areas, stigma and discrimination 3) Awareness level - very limited awareness about HIV among migrants and lack of outreach sessions among this group; limited engagement of migrants into activities that will raise the awareness about HIV and migration 4) Strategic partnership level highlights mainly lack of cooperation between governmental and non - governmental sectors, lack of cross - border cooperation and partnering, limited involvement of affected people into the strategic and advocacy activities.

Regional Desk Review assessment was presented as a draft version and did not incorporate the comments from the whole team. Assessment will be finalized in the first quarter of the second year.

Session IV: Country Level Advocacy Action Plan

Draft or final version of the plans were presented by the Project coordinators and includes the information how the plan was developed, who was involved, what were the challenges and lesson learnt. Beforehand the development of the plan by each country team, Core Group organized a separate virtual meeting to discussed the process.

Armenian team organized three meetings with the stakeholders (Associates and representatives from GOs, NSAs and IOs took part) and two working meetings during with the main directions/domains were settled:



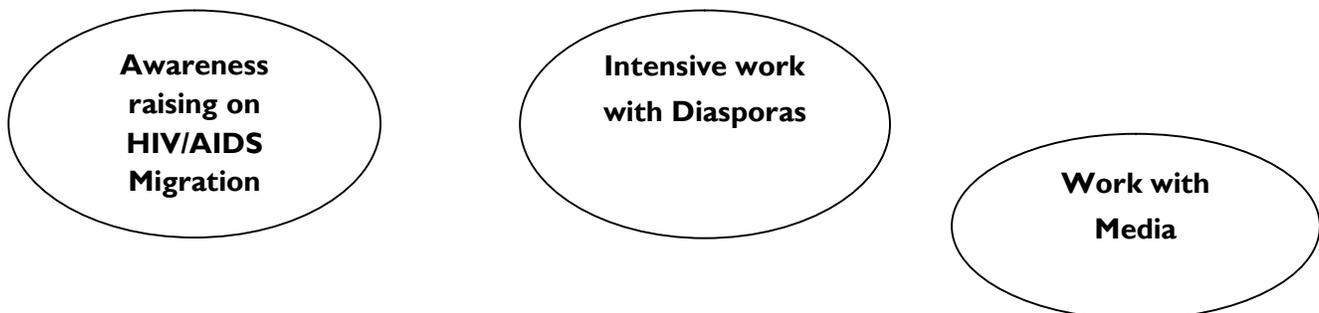
Azerbaijan team organized a separate meeting with the direct beneficiaries beforehand to ensure that their voices are heard. The case study methodology developed by the Georgian team and adjusted it to the local condition was used as a tool during the process. Following domains were prioritized for the advocacy action in Azerbaijan:



Georgian team developed the plan jointly with the stakeholders from two implementing regions. Process started in Adjara region and continued with the presence of migration specialists in the Shida Kartli region. Following domains were selected:



Russian team: The collection of ideas for advocacy started at the beginning of the project and was recorded during separate meetings organized with different stakeholders. Recommendations and ideas collected during those meetings were further reflected in the process. Following domains are tackled for advocacy action:



Session V: Operational plan

Session was facilitated by the HIV&AIDS Advisor, Middle East/Eastern Europe Regional Office (MEERO). Firstly, the operational plan developed during the start up meeting was analyzed. The operational plan for upcoming second year was developed by following the same participatory approach from the first year. With the aim to strengthen the regional programming it was decided to merge two domains into one ("Strengthening of internal and stakeholder capacity" & "Building partnership and cooperation") and reformulated the name of the third domain as "Advocacy for access to HIV services for migrants" (instead of the previous name "Establish mechanism for advocacy and learning").

The draft of the upcoming one year (second year of the project) was shared with the team for their comments before finalizing. Final version of the Operational plan for the whole project duration is attached as Annex III.

Six - months break down activity plans were developed and include time frame for each activity and responsible facilitator for each single activity.

Recommendation/outcomes/lesson learnt:

During the Face to face meeting, the regional aspect of project activities was discussed. Several examples of the regional achievements were given: *Desk Review assessment, collection of the Best practices, IEC materials in 4 languages and distributed, sharing and exchange of project updates through the monthly reports and Skype conferences, methodology based on the case studies used during the process of development the Country Level Advocacy Plans.*

For the second year of implementation it has been decided to strengthen the regional cooperation by focusing on united action with an active involvement of In - country stakeholders.

Concrete actions are reflected in Operational plan and the strategic focus in the Regional Advocacy Action Plan (developed jointly during the Regional Network workshop).

The prior focus and main aim of the project is to strengthen the regional aspect of any activities, to make functional and sustainable the regional network which main task is to cooperate through the cross - border referral mechanism.

As one of the concrete recommendation given was to organize more frequent (virtual) meetings dedicated to the particular topic/activity with the Core Group team and precisely follow the Operational plan that has been developed jointly.

Annex I

List of participants

Name	Position/Organization	Country
Hannes Reuter	Country Programme Coordinator	SO, WV Germany
Albert Pancic	HIV&AIDS Advisor	MEERO
Katerina Zezulkova	Sub Regional Project Manager	WV Georgia
Anush Sahakyan	Project Coordinator	WV Armenia
Varazdat Sargsyan	Advocacy expert	WV Armenia
Nona Sargsyan	Real World Real People	Armenia
Gunel Ismayilova	Project Coordinator	WV Azerbaijan
Rufat Nasibov	Project Coordinator	Struggle Against AIDS Public Union
Nofal Sharifov	Director	Struggle Against AIDS Public Union
Tako Kheladze	Project Coordinator	WV Georgia
Nanuka Gamkrelidze	Regional Monitoring & Evaluation Officer	WV Georgia
Medea Khmelidze	Project Coordinator	Real People Real Vision
Lasha Tvaliashvili	Director	Real People Real Vision
Natalia Cherednichenko	Project Coordinator	WV Russian Federation
Alexey Burlak	Project Coordinator	Positive Initiative

Annex II

CORE GROUP "FACE TO FACE" MEETING

Duration: 4 - 6/2/2013

Place: KIEV, UKRAINE

"Cross - border cooperation for HIV/AIDS Prevention and Impact Mitigation in the Southern Caucasus and Russian Federation"

Participants: World Vision International in Armenia, Azerbaijan, Georgia and Russian Federation & RWRP, RPRV, Struggle Against Aids Public Union, Positive Initiative, ECUO

AGENDA

Overall objective of the meeting:

To evaluate achievements from the project start - up and prepare action for upcoming period with the prior aim to strengthen the regional aspect of the project.

Specific objectives:

- 1) To get update about achievements per country, share best practice and lesson learnt;
- 2) To evaluate the situation from the monitoring (indicator) perspective;
- 2) To present Country level advocacy plan per country;
- 3) To revise and prepare operational plan for upcoming 6 months;

4/2/2013

9 - 9.15 Welcome note; Agenda review of the 5 days; Logistic/organizing issues

9.15 - 10.30 What's behind us: Presentation of the country achievements from April - January per country

10.30 - 11.00 Coffee break

11.00 - 12.30 What's behind us: Presentation of the country achievements from April - January per country

12.30 - 13.00 Sub-regional achievements/cooperation. Discussion

13.00 - 14.00 Lunch

14.00 - 15.30 Monitoring perspective: What we do well and what can we do better? Log frame and performance indicators. What was not achieved, why not? Media engagement.

15.30 - 16.00 Coffee break

16.00 - 17.00 Documentary learning - why/how/who/when? What and how to benefit from each other?

Best practice presentation per country.

17.00 - 17.30 Sum up of the first day + additional issues

5/2/2013

9 - 9.10 Overview of the first day

9.10 - 10.30 Desk review presentation with clear findings/gaps/recommendations & discussion

10.30 - 11.00 Coffee break

11 - 13.00 Presentation of the Country level advocacy plan & discussion

13.00 - 14.00 Lunch

14.00 - 16.00 Presentation of the Country level advocacy plan & discussion - continuing

16.00 - 16.30 Coffee break

16.30 - 17.50 Review of the Regional operational plan that was developed in November 2011 by stakeholders, partners and especially, Govs programs regarding HIV and mobility

17.50 - 18.00 Sum up of the second day

6/2/2013

9 - 9.10 Overview of the second day

9.10 - 11.00 Revising the Operational Plan from the start - up workshop

11.00 - 11.30 Coffee break

11.30 - 13.00 Development of the regional operational plan for 6 months including ideas for the advocacy action for one year

13.00 - 14.00 Lunch

14.00 - 16.00 Development of the regional operational plan for 6 months including ideas for the advocacy action for one year - continue

16.00 - 16.30 Coffee break

16.30 - 17.50 Presentation of the groups - continuing; finalization of the 6 regional operational plan

17.50 - 18.00 Sum up of the third day & Agenda for upcoming two days

IMPLEMENTATION PLAN (Quarterly Plan)

April 2012 - March 2013

Strengthening of Internal and Stakeholder Capacity

Group Members

Natalia Cherednichenko

Rufat Nasibov

Nofal Sharifov

Lasha Tvaliashvili

Tamar Kachlishvili

Aleksei Burlak

1 st QUARTER	2 nd QUARTER	3 rd QUARTER	4 th QUARTER
<ul style="list-style-type: none"> • Rapid assessment of the situation in order to assess the LP⁶'s capacity; • Strengthen the LP capacity; • Identify the task for ECUO⁷ within the project to contribute to the internal capacity building. 	<ul style="list-style-type: none"> • Create communication platform between WV⁸ and LP staff for capacity building; • Monitor the Achievements of LP Capacity Building activities according to the assessment/drafted capacity building plan 	<ul style="list-style-type: none"> • Ongoing and needs based LP Capacity Building • Monitor the Achievements of LP Capacity Building activities 	<ul style="list-style-type: none"> • Ongoing and needs based LP Capacity Building; • Monitor the progress, update the plan; • Together with WV staff explore potential opportunities and current/upcoming calls for proposals for project proposal writing
<ul style="list-style-type: none"> • Mapping of stakeholders. 	<ul style="list-style-type: none"> • Regular update of the list of stakeholders; • Monitor the quality of communication and cooperation with selected stakeholders; • Design of the database of the best practices regarding 	<ul style="list-style-type: none"> • Regular update of the list of stakeholders; • Monitor the quality of communication and cooperation with selected stakeholders; • Capture and share the best practices of communication 	<ul style="list-style-type: none"> • Regular update of list of stakeholders • Monitor the quality of communication and cooperation with selected stakeholders; • Capture and share within Regional Core Group best

⁶ Local Partner

⁷ East Europe & Central Asia Union of PLWH

⁸ World Vision

	<p>successful practices of stakeholder's engagement.</p> <ul style="list-style-type: none"> • Make the database available for RCG members. 	<p>with stakeholders within RCG⁹.</p>	<p>practices of communication with stakeholders</p>
<ul style="list-style-type: none"> • Assessment of stakeholders' capacity building needs. 	<ul style="list-style-type: none"> • Assessment of stakeholders capacity building needs; • Revise and update existing curricula; • Using the Policy and Service Gap Analysis report for assessing the gaps and potential challenges of community mobilization. 	<ul style="list-style-type: none"> • Trainings for PHC¹⁰ staff, social workers, media representatives and other GO¹¹s, NSA¹²s, IO¹³s. • Present the draft version of the regional Desk review and Policy and Service gap analysis (Russian Federation); • Identify and share the lessons learned from the trainings through observation and monitoring. 	<ul style="list-style-type: none"> • Present the findings captured in RDR¹⁴ to the stakeholders; • Update the stakeholders' needs for capacity building; • Considering the available training modules for further use on national and regional levels and sharing them on ECUO website.
<ul style="list-style-type: none"> • Collect and revise existing IEC¹⁵ materials and training modules in terms to investigate the gaps & needs 	<ul style="list-style-type: none"> • Include the stakeholder GOs/IOs/NSAs in development of trainings modules and IEC materials; • Collection and review of IEC materials in each implementing country; • Share the project materials with stakeholders and within RCG; • Using the results of Policy and Service Gap Analysis elaborate the training modules for target populations. 	<ul style="list-style-type: none"> • Include the stakeholder GOs/IOs/NSAs in development of trainings modules and IEC materials; • Share the project materials with stakeholders, within RCG and ECUO 	<ul style="list-style-type: none"> • Finalize⁴ language IEC brochures; distribution of the printed materials • Develop and share the training curricula among RCG and ECUO

⁹ Regional Core Group

¹⁰ Public Health Care

¹¹ Governmental Organization

¹² Non State Actors

¹³ International Organizations

¹⁴ Desk Review

¹⁵ Information Education Communication

Building partnership and cooperation

Group Members

Tako Kheladze

Natalia Cherednichenko

Gunel Ismayilova

Anush Sahakyan

1 st QUARTER	2 nd QUARTER	3 rd QUARTER	4 th QUARTER
<ul style="list-style-type: none"> Organize a start - up workshop; Draft operational plan (one year) and 90 days plan; Revise relevant documents from sibling projects. 	<ul style="list-style-type: none"> Coordinate project activities with sibling project (Cross Border Joint Advocacy for HIV Prevention Project). 	<ul style="list-style-type: none"> Coordinate project activities with sibling project (Cross Border Joint Advocacy for HIV Prevention Project). 	<ul style="list-style-type: none"> Coordinate project activities with sibling project (Cross Border Joint Advocacy for HIV Prevention Project).
<ul style="list-style-type: none"> Set up RCG; Set up the time frame for quarterly RCG meetings; Draft the ToR¹⁶ for ECUO and specify its engagement/role in the project. 	<ul style="list-style-type: none"> Organizing quarterly meetings, share the experience, lessons learned and best practices. Organize other RCG meetings upon need. 	<ul style="list-style-type: none"> Organizing quarterly meetings, share the experience, lessons learned and best practices. Organize other RCG meetings upon need; Preparation phase for the regional meeting in Kiev 	<ul style="list-style-type: none"> Organizing regional RCG meetings.
<ul style="list-style-type: none"> Revise the list of existing partners in the field of HIV/migration from the previous projects; Identify and confirm the major NSAs/GOs (stakeholders) and present the project to them; Present the project to the In - country network mechanism panels (CCM¹⁷/PTF¹⁸); organize project launch event; Update/strengthen already existing HIV/AIDS and Migration Working Group; Get the updates about current relevant ongoing projects; 	<ul style="list-style-type: none"> Develop the draft of the Country Level Advocacy Plan jointly with project partners, associates and stakeholders; Involve project partners, stakeholders and associates in various project activities; Regular presence at In-country network meetings (CCM/PTF); Regular updates on ongoing related projects; find synergies; avoid overlaps and organize joint actions. 	<ul style="list-style-type: none"> Develop the draft of the Country Level Advocacy Plan with project partners, associates and stakeholders; Present the Country Level Advocacy Plan to the in country stakeholders (CCM/PTF); 	<ul style="list-style-type: none"> Finalize the Country Level Advocacy Plan & start of the implementation; Presentation of RDR and Policy and Service gap analysis (Russian Federation) to the In country network mechanism panels.

¹⁶ Terms of Reference

¹⁷ Country Coordination Mechanism

¹⁸ Prevention Task Force

<ul style="list-style-type: none"> • Quarterly coordination meetings with EC¹⁹; • Ongoing communication with EC Brussels on identified challenges and visibility issues. 			
<ul style="list-style-type: none"> • Select the communities and identify community leaders. 	<ul style="list-style-type: none"> • Enhance the capacity of selected and confirmed community leaders through outreach and awareness raising sessions. 	<ul style="list-style-type: none"> • Enhance the capacity of selected and confirmed community leaders through outreach and awareness raising sessions; • Involve the leaders of target populations at all levels of the project implementation; • Monitor the progress and reflect on lessons learned and findings; 	<ul style="list-style-type: none"> • Enhance the capacity of selected and confirmed community leaders through outreach and awareness raising sessions; • Involve the leaders of target populations at all levels of the project implementation; • Continuous communication with the stakeholders and partners regarding the identified challenges of community mobilization, considering their possible engagement in providing certain services, reflecting on recommendations; • Monitor the progress and reflect on lessons learned and findings;

¹⁹ European Commission

**Established Mechanism
for Advocacy and
Learning**

Group Members
Nana Gamkrelidze
Medea Khmelidze
Claudia Bade
Gunel Ismayilova

1 st QUARTER	2 nd QUARTER	3 rd QUARTER	4 th QUARTER
<ul style="list-style-type: none"> Elaborate project M&E system and plan 	<ul style="list-style-type: none"> Quarterly Monitoring and Reporting. 	<ul style="list-style-type: none"> Quarterly Monitoring and Reporting; Reflection on Findings. 	<ul style="list-style-type: none"> Quarterly Monitoring and Reporting; Reflection on Findings.
<ul style="list-style-type: none"> Ongoing data collection for donor information and influence Monthly reporting and sharing among RCG; Quarterly reporting to EC (Georgia and Azerbaijan) 	<ul style="list-style-type: none"> Ongoing data collection for donor information and influence; Quarterly reporting to EC (Georgia and Azerbaijan); Semi Annual Reporting to EC Brussels (Status Report and Upcoming Activities). 	<ul style="list-style-type: none"> Ongoing data collection for donor information and influence; Quarterly reporting to EC (Georgia and Azerbaijan); Reporting to WVDE Support Office. 	<ul style="list-style-type: none"> Ongoing data collection for donor information and influence Quarterly reporting to EC (Georgia and Azerbaijan)
<ul style="list-style-type: none"> Strengthen the Regional Network; Get familiar with functioning of RN²⁰ within previous projects; presenting the project aim to RN 	<ul style="list-style-type: none"> Find the connection to the RN through In country mechanism. 	<ul style="list-style-type: none"> Together with Stakeholders develop Joint Regional Advocacy Action Plan; Take an action on other sibling projects' events with the RN. 	<ul style="list-style-type: none"> Organize a RN meeting/workshop; Finalize and share the Regional Advocacy Action Plan
<ul style="list-style-type: none"> Collect, analyze and share of the existing Policy and Service Gap Analysis Documents 	<ul style="list-style-type: none"> Using the results (needs of target populations) of Policy and Service Gap Analysis develop the Advocacy Messages together with the communities. 	<ul style="list-style-type: none"> Jointly with stakeholders and partners reflect the needs of target populations in Country Level Advocacy Action Plans; Develop the Advocacy Messages together with the communities. 	<ul style="list-style-type: none"> Organize the advocacy events as per Country Level Advocacy Action Plans;

²⁰ Regional Network

<ul style="list-style-type: none"> • Get familiar with the Regional Desk review requirements; • Revise relevant documents 	<ul style="list-style-type: none"> • Preparation phase for the RDR assessment (hiring consultant, drafting ToR etc.) 	<ul style="list-style-type: none"> • RDR assessment in the process – define the methodology. 	<ul style="list-style-type: none"> • Finalize the RDR; present the document to the In-Country Network Mechanism panels and RN • Use the findings of the RDR in the process of designing the activities for upcoming year;
	<ul style="list-style-type: none"> • Organize Advocacy Workshops on national level and elaborate Country Level Advocacy Action Plans; • Capture best practices and lessons learned and share them within RCG. 	<ul style="list-style-type: none"> • Together with stakeholders review and finalize Country Level Advocacy Action Plans 	<ul style="list-style-type: none"> • Organize Advocacy Events as per Country Level Advocacy Action Plans • Capture best practices and lessons learned and share them within RCG.
<ul style="list-style-type: none"> • Document best practices on a regional level. 	<ul style="list-style-type: none"> • Draft the united template for capturing best practice; • Brainstorm on ideas for capturing best practices; • Create the project Facebook profile; • Document and share the best practices and lessons learned on Facebook page and ECUO web site. 	<ul style="list-style-type: none"> • Document and share the best practices and lessons learned among in country and regional networks (ECUO). 	<ul style="list-style-type: none"> • Document and share the best practices and lessons learned among in country and regional networks (ECUO); • Finalize the template for Best Practice Review

IMPLEMENTATION PLAN (Quarterly Plan)

April 2013 - March 2014

Strengthening of Internal and Stakeholder Capacity/
Building Partnership and Cooperation

Group Members

Natalia Cherednichenko
Nofal Sharifov
Lasha Tvaliashvili
Tako Kheladze
Gunel Ismayilova
Anush Sahakyan
Nana Gamkrelidze

1 st QUARTER	2 nd QUARTER	3 rd QUARTER	4 th QUARTER
<p>Achievement: In – Country Mechanism and Regional Network Used For Joint Sharing, Planning And Implementation Of Activities</p>			
<ul style="list-style-type: none"> • Conduct the trainings for the representatives of GOs/NSAs/local NGOs/CBOs/FBOs/diaspora s/community leaders based on the needs assessment; considering lessons learned from pervious activities, findings and recommendation from relevant assessment documents. • Share the accumulated experience, curricula and other relevant documents within RCG, in-country Network and RN. • Reviewing the using of training methodology; create/use alternative ways for capacity building; • Train and sensitize media representatives on the topic of HIV and Migration and 	<ul style="list-style-type: none"> • Conduct the trainings for the representatives of GOs/NSAs/local NGOs/CBOs/FBOs/diaspora s/community leaders based on the needs assessment; considering lessons learned from pervious activities; • Document and share the best practices and lessons learned from trainings of different target groups among RCG and project stakeholders and partners for feedback, reflection and learning; • Train and sensitize the media representatives on the topic of HIV and Migration; 	<ul style="list-style-type: none"> • Conduct the trainings for the representatives of GOs/NSAs/local NGOs/CBOs/FBOs/diasporas/community leaders based on the needs assessment; considering lessons learned from pervious activities; • Document and share the best practices and lessons learned from trainings of different target groups among RCG and project stakeholders and partners for feedback, reflection and learning; • Monitor usage and sustainability of the project information and materials among the stakeholders and partners; • Organize the regional media events on the topic 	<ul style="list-style-type: none"> • Monitor usage and sustainability of the project information and materials among the stakeholders and partners; • Capture the lessons learned and best practices; • Monitor media actions and campaigns; • Document the lessons learned and best practices and share them with WV senior management and regional stakeholders.

<p>initiate regional media action;</p>		<p>of HIV and Migration;</p> <ul style="list-style-type: none"> • Document and share the results of the media contest on regional level; • Use mass and social media for broadcasting messages; 	
<ul style="list-style-type: none"> • Finalize LP Capacity Building Plan for each country; • Revise the LP Capacity Building Plan; • Monitor the achievements of LP capacity Building; • Open the discussion with ECUO to build the capacity of Project Staff on advocacy, communication and other issues. 	<ul style="list-style-type: none"> • Organize LP Capacity Building Refreshment Workshop; • Share the findings among the RCG; • Monitor the achievements of LP capacity building; • Strengthen/initiate regular regional communication among Local Partners; • Share of the documents designed through LP capacity building activities among the LPs; • Organize the virtual meetings for staff capacity building facilitated by ECUO representatives. 	<ul style="list-style-type: none"> • Monitor the achievements of LP capacity Building • Strengthen the regular regional communication among LPs; • Engage the LPs into potential proposal writing for joint future initiative; • Organize the virtual meetings of staff capacity building facilitated by ECUO representatives. 	<p>Monitor and evaluate LP capacity building achievements against the Capacity Building Plan targets; ensure the sustainability of LPs further performance.</p>
<ul style="list-style-type: none"> • Jointly with stakeholders review the methodology for community mobilization (including non-financial incentives to the community focal points); • Share the lessons learned and challenges of community mobilization with stakeholders and partners and reflect on their recommendations; • Share the Country Level lessons learned and recommendations from stakeholders with the RCG 	<ul style="list-style-type: none"> • Monitor the quality of communication with community point persons and reflect on findings; • Continue sharing the lessons learned and challenges of community mobilization with stakeholders and partners and reflect on their recommendations; • Share the Country Level lessons learned and recommendations from stakeholders with the RCG and stakeholders on regional level; 	<ul style="list-style-type: none"> • Monitor the quality of communication with community point persons and reflecting on findings; • Capture the best practices and include them in the Best Practice Review • Share the Country Level lessons learned and recommendations from stakeholders with the RCG and stakeholders on regional level; • Awareness raising trainings/events with the target populations reached 	<ul style="list-style-type: none"> • Publish the selected Best Practices of Community Mobilization on ECUO website; • Prepare the Lessons Learned Document for knowledge transfer and storage; • Share the document with WV NO leadership, project stakeholders and associates.

<p>and stakeholders on regional level</p> <ul style="list-style-type: none"> • Identify and contact the associate partners with well-established communication channels with project target populations; • Continue the trainings of Peer Educators/encourage and assist them to start awareness raising in their communities; • Monitor the progress towards reaching the target numbers (of project target groups) and reflect on findings; 	<ul style="list-style-type: none"> • Awareness raising trainings/events with the target populations reached through associate partners' communication channels; • Collect the data from trainings delivered by Peer Educators; • Capture the best practices and share them among RCG and stakeholders on regional level; • Monitor the progress towards reaching the target numbers (of project target groups) and reflect on findings; 	<p>through associate partners' communication channels;</p> <ul style="list-style-type: none"> • Collect the data from trainings delivered by Peer Educators; • Capture the best practices and share them among RCG and stakeholders on regional level; • Monitor the progress towards reaching the target numbers (of project target groups) and reflect on findings; 	
<ul style="list-style-type: none"> • Attend in-county network meetings regularly; • Design the quarterly project newsletter (regional); print and share with WV senior management, stakeholders and associates. • Present Regional Desk Review to the in-country network panels; • Initiate the joint planning and implementation of World Remembrance Day of AIDS Victims together with in country network members; • Document and share (through Regional Networking) the successful practices of communication and cooperation. 	<ul style="list-style-type: none"> • Design the quarterly project newsletter (regional); print and share with WV senior management, stakeholders and associates. • Attend in-county network meetings regularly; • Monitor the quality of communication and cooperation of project team with in-country network; • Capture best practices and lessons learned and share on regional level. 	<ul style="list-style-type: none"> • Design the quarterly project newsletter (regional); print and share with WV senior management, stakeholders and associates. • Attend in-county network meetings regularly; • Initiate the joint planning and implementation of World AIDS Day together with in country network members; • Capture best practices and lessons learned and share on regional level. 	<ul style="list-style-type: none"> • Design the quarterly project newsletter (regional); print and share with WV senior management, stakeholders and associates. • Present the Best Practice Review document to the in-county network panels; • Monitor if the in-country network members report on and replicate the benefits of regional action, including the findings of Regional Desk Review Document.

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**Established Mechanism
for Advocacy and
Learning**

**Katerina Zezulkova
Alexei Burlak
Medea Khmelidze
Rufat Nasivob
Nona Sargsyan**

1 st QUARTER	2 nd QUARTER	3 rd QUARTER	4 th QUARTER
<p>Achievement I: Case Studies Captured, Documented And Piloted for Testing Cross - Border Referral Mechanism and Advocacy Purposes</p>			
<p>Achievement II: Regional Advocacy Plan Developed and Implemented</p>			
<ul style="list-style-type: none"> • Assessment of migrants' needs through communication with in-country network mechanism, IOs, associates, LP and FGDs with target groups; (using BSS reports) • Compile and generalize gathered data; share it with RF project team, partners and stakeholders for feedback; • Finalize and consolidate the mapping of country level services – share the regional map of services on national and regional levels. • Visualize the structure of Regional Referral Mechanism; 	<ul style="list-style-type: none"> • Monitor the functionality of Regional Referral Mechanism - (find the linkages between migrants needs and available services in hosting country); • Support individual pilot cases to monitor the feasibility of the Regional Referral Mechanism 	<ul style="list-style-type: none"> • Support individual pilot cases to monitor the feasibility of the Regional Referral Mechanism 	<ul style="list-style-type: none"> • Collect the successful practices of Regional Referral Mechanism from stakeholders and associate partners and share them on national and regional levels; • Disseminate the case studies and best practices via media campaign.
<ul style="list-style-type: none"> • Document individual cases on HIV and Migration related issues (by LP) and share them on regional level 	<ul style="list-style-type: none"> • Document individual cases (by LP) and share them on regional level 	<ul style="list-style-type: none"> • Document individual cases (by LP) and share them on regional level 	<ul style="list-style-type: none"> • Document individual cases (by LP) and share them on regional level

<ul style="list-style-type: none"> • Prepare and share the Regional Referral Mechanism Guidelines with project stakeholders, associates and partners; • Sensitize GO/IO/NSA representatives on the guidelines and methods of adopting the Regional Referral Mechanism in their action plans. 	<ul style="list-style-type: none"> • Sensitize GO/IO/NSA representatives on the guidelines and methods of adopting the Regional Referral Mechanism in their action plans. 	<ul style="list-style-type: none"> • Sensitize (refreshment) GO/IO/NSA representatives on the guidelines and methods of adopting the Regional Referral Mechanism in their action plans; • Monitor whether GOs/IOs/NSAs apply the Regional Referral Mechanism guidelines during their work with direct beneficiaries; • Identify, collect and share the best practices and lessons learned on regional level. 	<ul style="list-style-type: none"> • Monitor whether GOs/IOs/NSAs apply the Regional Referral Mechanism guidelines during their work with direct beneficiaries; • Identify, collect and share the best practices and lessons learned on regional level.
	<ul style="list-style-type: none"> • Develop and produce the IEC materials and training modules including the information on Regional Referral Mechanism 	<ul style="list-style-type: none"> • Monitor the perceptions of trained GO/NSA representatives on the usefulness of provided materials; • Document Best Practices and share them on regional level. 	
<ul style="list-style-type: none"> • Sensitize the GOs/IOs/NSAs on Regional Advocacy Action Plan 	<ul style="list-style-type: none"> • Quarterly follow-up sessions with the engaged GOs/IOs/NSAs on their role in Regional Advocacy Action 	<ul style="list-style-type: none"> • Quarterly follow-up sessions with the engaged GOs/IOs/NSAs on their role in Regional Advocacy Action 	<ul style="list-style-type: none"> • Monitor the awareness and involvement of GOs/IOs/NSAs in regional advocacy action; • Document and share (with WV senior management and on regional level) best practices and lessons learned.

<ul style="list-style-type: none">• Develop Advocacy Messages on community level and share them with stakeholders on regional level	<ul style="list-style-type: none">• Implementation of the advocacy messages in the advocacy intervention/events	<ul style="list-style-type: none">• Implement the advocacy messages in the advocacy intervention/events;• Mediate the advocacy events, initiate regional advocacy events (open letters, round tables, etc.)	<ul style="list-style-type: none">• Collect/publish/further use the best advocacy messages;
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